

Office of the
Panchmura Gram Panchayat

Village + PO – Panchmura, District – Bankura, Pin – 722156

Email : pradhan.panchmura@gmail.com :: Phone : 03243 268235

MEMO NO. : 118/Pan/ 2025

DATED – 08/05/2025

NOTICE INVITING e - TENDER NO. 01 of 2025 - 2026

(For viewing Tender: -www.wbtenders.gov.in)

Pradhan, Panchmura Gram Panchayat, invites percentage rate e-tender for the work detailed in the Table below. (Submission of Bid through online).

SI No	Name of the Scheme	Estimated Amount [Rs.]	Earnest Money [Rs.]	Cost of Tender Documents [Rs.]	Period of Completion	Required Credential
1	Construction of Paka Drain from Hanu Patra House to Choumatha (Activity Code – 110802478) Plan Year : 2025 – 26, Fund : 15 th FC Tied	299350.00	6000.00	1500.00	30 Days	40% in Similar type of Work (within last 3 year)
2	Construction of Paka Drain at Joypur Village (Activity Code – 110809551) Plan Year : 2025 – 26, Fund : 15 th FC Tied	299560.00	6000.00	1500.00	30 Days	40% in Similar type of Work (within last 3 year)
3	Installation of Tubewell at Kulboni Roy Para near Dharmaraj Thakur Than (Activity Code – 109845283) Plan Year : 2025 – 26, Fund : 15 th FC Tied	74766.00	1500.00	500.00	30 Days	40% in Similar type of Work (within last 3 year)
4	Installation of 3 HP Submersible at Panchmura (Activity Code – 109847655) Plan Year : 2025 – 26, Fund : 15 th FC Tied	150000.00	3000.00	750.00	30 Days	40% in Similar type of Work (within last 3 year)
5	Laying of Submersible Pipeline with 3 HP Pump at Sidabad (Activity Code – 109851229) Plan Year : 2025 – 26, Fund : 15 th FC Tied	249760.00	5000.00	1500.00	30 Days	40% in Similar type of Work (within last 3 year)
6	Installation of Tubewell at Jambedia Roy Para (Activity Code – 109851725) Plan Year : 2025 – 26, Fund : 15 th FC Tied	74766.00	1500.00	500.00	30 Days	40% in Similar type of Work (within last 3 year)
7	Installtion of Tubewell at Asthal Smanan (Activity Code – 110770838) Plan Year : 2025 – 26, Fund : 15 th FC Tied	74766.00	1500.00	500.00	30 Days	40% in Similar type of Work (within last 3 year)
8	Installtion of Tubewell at Banscopa Rajapara (Activity Code – 110771197) Plan Year : 2025 – 26, Fund : 15 th FC Tied	74766.00	1500.00	500.00	30 Days	40% in Similar type of Work (within last 3 year)
9	Installation of Submersible Pipeline with Water Tank at Salbagan Adibasi Para (Activity Code – 110772696) Plan Year : 2025 – 26, Fund : 15 th FC Tied	99850.00	2500.00	500.00	30 Days	40% in Similar type of Work (within last 3 year)

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SI No	Name of the Scheme	Estimated Amount [Rs.]	Earnest Money [Rs.]	Cost of Tender Documents [Rs.]	Period of Completion	Required Credential
10	Installation of 1 HP Submersible at Kurkutia Upor Para (Activity Code – 110773123) Plan Year : 2025 – 26, Fund : 15 th FC Tied	109880.00	2200.00	600.00	30 Days	40% in Similar type of Work (within last 3 year)
11	Installation of 1 HP Submersible with Pipeline and Water Tank at Asthal near Kalu Roy House (Activity Code – 110775374) Plan Year : 2025 – 26, Fund : 15 th FC Tied	228650.00	4600.00	1500.00	30 Days	40% in Similar type of Work (within last 3 year)
12	Laying of Submersible Pipeline with Water Tank at Bhetuadanga Roy Para (Activity Code – 110794157) Plan Year : 2025 – 26, Fund : 15 th FC Tied	150000.00	3000.00	750.00	30 Days	40% in Similar type of Work (within last 3 year)

- 1. Eligibility of Bidder** – Bonafied ,reputed, reliable, experience and resourceful contractor or un-employed engineers co-operative Societies having requisite credential of **same type of work in any Govt./Semi Govt Concern.**
- 2. Cost of Tender Documents and Earnest money** - The amount of Earnest Money and the cost of Tender Documents to be remitted online either by “Net Banking” (having their account any listed bank with such facility) through ICICI bank payment Gateway or through RTGS / NEFT using online pre-filled challans generated in this system of State Government e Procurement portal www.wbtenders.gov.in (vide Memorandum No. 3975F(Y) dt. 28.07.2016 of W.B Finance Department.)
- 3. Maintenance Period : 06 (Six) months from the Completion.**

In the event of e-filing intending bidder may download the tender document from the website www.wbtenders.gov.in directly with the help of Digital Signature certificate and necessary cost of tender documents & earnest money may be remitted through NEFT / RTGS from any Nationalised Bank in favour of Pradhan, Panchmura Gram Panchayat and also to be documented through e-filing (Original scan copy is to be submitted). Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the www.wbtenders.gov.in as per the time schedule. The document submitted by the bidder should be properly indexed & digitally signed.

- Both technical document & Financial Bid are to be submitted in technical (Statutory & Non- Statutory Folder) and financial folder concurrently duly digitally signed in the website www.wbtenders.gov.in.
- The financial offer of the prospective tenderer will be considered only if the Technical Document (both statutory & non-statutory) of the tenderer found qualified by the undersigned. The decision of undersigned will be final & absolute in this respect. The both list of responsive & Non-responsive bidders will be displayed in the website and also notice board of this office on the schedule date and time.

3 . Eligibility criteria for participation in the tender

- P. Tax deposit challan for Current Year (2025 - 26), PAN Card, GST Certificate with Returns, IT Return of A.Y. – Last 3 Years , Trade License of Current Financial Year etc.** have to be accompanied with the technical bid document (Non- Statutory Documents)
- Registered Partnership Deed in case of partnership firm has to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall ,where uploading any tender for on behalf of company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the director of such company or the partners of such firm to upload such tender. (Non- Statutory Documents)

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3. Joint venture will not be allowed.
4. Payment to be made as and when fund will be available from the concern source. No claim will be entertained whatsoever for dealing payment if any. Only final bill will be paid for this work. Contractors are requested to quote their rate accordingly.
5. No arbitration will be entertained.
6. 03(Three) % value of the work will be retained as security deposit which will be released after as per tender notice. Agencies have to arrange land for Plant & Machineries, storing of materials labour shed, Lab rotary etc. including water and electricity at their own cost and responsibility.
7. No material will be issued from the department / office.
8. Constructional labour welfare Cess at @ 1% of the bill value will be deducted from bill.
9. Contractors shall have to comply with the provisions of A) the contract labour (regulation Abolition) Act. 1917 B) apprentice Act. 1961 & C) Minimum wages Act. 1948 of the notification there of or any laws relating thereto and the rules made and order issued there under from time to time.
10. The schedule of rates as given in B.O.Q.
11. During scrutiny if it comes to notice of the tender inviting authority that the credential or any other paper found incorrect / manufacture / fabricated, that bidder would not be allowed to participate in the tender and that application will be reject without any prejudice.
12. The authority reserves the right to cancel the NIT due to unavoidable circumstance and for it no claim will be entertained.
13. Bids shall remain valid for a period not less than 120(one hundred twenty) days from the last date of submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
14. Before submission of tender, the tenderer shall have to acquaint by actual visit to the site as regards prevailing conditions and tenderer submitting tender shall be deemed to have done so . He must acquaint himself with local conditions of labour, material, transport, electricity, water. Panchayat regulations etc.
15. It is the Contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No claim whatsoever will be entertained for idle labour , establishment cost of hire & labour charges of tools & plants etc. at any circumstances.

16. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT and other document(s)	12/05/2025 at 06.00 PM
2	Date of start of downloading the documents. etc.	12/05/2025 at 06.00 PM
3	Date of closing of downloading the documents, etc.	23/05/2025 up to 6.PM
4	Date of start of submission of Technical Bid & Financial Bid	12/05/2025 at 06.00 PM
5	Date of closing of submission of Technical Bid & Financial Bid	23/05/2025 up to 6.00 PM
6	Date of opening of Technical Bid at office of the Panchmura G.P	26/05/2025 at 12.00 PM Onwards
7.	Date of opening of Financial Bid at office of the G.P	To be Intimated Later

17. The contractor shall pay of charge & fees legally payable for act out of their works & hold the employer free of such cost.
18. Contractor has to execute the work on strict supervision of the S .A .E. / Authority, prior approval should be taken regarding quality of materials.
19. Decision of authority will be final & binding on contractor in case of any dispute .
20. Contractor has to arrange to display sign. Board at the site before starting the job indicating the following.
 - i) Name of the work.
 - ii) Name& nature of the contract.
 - iii) Name of the Executing Agency.
 - iv) Name & Address of the Contractor.
 - v) Estimated amount.
 - vi) From which fund the work is being executed
 - vii) Time of completion.
21. All tools, plants , & machineries including vibrator, road roller etc. required to execute the Contract, has to be arranged by Contractor at his own cost.
22. The works are time bound project & time of completion of work should be strictly followed.

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23. The undersigned reserve the right to ask the tenderer to submit analysis of the quoted rate at any point.
24. Audited Accounts of last financial year i.e. 2021–2022 will have to be submitted in case of Engineers Co-operative societies & Labour Co-operatives. The tender forms are to be received by the Chairman or Secretaries or any member of the Society having proper power of attorney.. Credential of same type of works as told earlier will have to be produced in case of Engineer Co-operative Societies.
25. **Time is the essence of contract** . The successful contractor must start the work within seven days from the date of signing of agreement / contract failing which the undersigned may cancel the work order & contract and forfeit the e arnest money. The work should be completed within the stipulated time. No extension of time will be allowed except in special cases if it is found that the delay caused due to such reason which is beyond the control of the contractor and on the issue whether any reason is beyond the control of the contractor, the decision of the undersigned shall be final.
 - (a) **If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on the part of contractor and / or the quality of work is not as per the plan & estim ate and the contractor does not make required rectification after being so instructed, the work order and contract shall be cancelled, the earnest money shall be forfeited, the contractor may be blacklisted and claim of payment of work already executed bef ore such tenure, may not be considered or entertained.**
 - (b) **In case of such mid-term termination of the work order and contract, the undersigned may also proceed to get the balance work completed by engaging other contractor/s agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the defaulting contractor, if claim of such bills has not been forfeited at the time of termination of work order and contract as mentioned at point –(b) above.**
26. GST/ IT or other Tax and other statutory deductions as to be applicable in Govt. rule will be deducted at source during payment of each bill (R/A or Final).
27. **10% of the bill amount shall be deducted as security money from each bill which will be release d after one year from the date of completion subject to condition that no defect appears in the work. In case of defects found with in one year the same should be repaired properly by the contractor in his own cost and after repairing, the earnest money may be released in full or part depending on the nature of defect.**
28. For materials that will be used in the road construction against which payment of royalty to compete nt authority is mandatory under any existing act or rule, original copies/s of Challan/s as proof of deposition of royalty is/are to be produced at the time of processing of bill failing which bills shall not be entertained.
29. This notice shall form part of term and conditions of tender, tenderer shall be bound to abide by the same.

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INSTRUCTION OF BIDDERS

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Description	Details
A.	Certificates	Certificates	1. PAN. 2. P.TAX (Challan) 3. IT – Sahaj (ITR-I) for last three financial year. 4. GST Registration No.
B.	Company details	Company details -I	1. Proprietorship Firm (Trade License). 2. Partnership Firm (Partnership Deed, Trade License) 3. Society Registration Copy. 4. Power of attorney.
C.	Credential	Credential -I	1. Similar Type of work's, Work order, Payment Certificate & Completion Certificate which are applicable for eligibility
D.	Financial capability	Certificates	1. Self certified documents for carry out the work.

1. The successful tenderer will have to start the work within 7 days from the date of receiving work order and have to complete the work within the time specified for completion. No extension of time will be allowed except in special situation. If any contractor fails to complete the work within the stipulated time the work order issued in his favour will be cancelled without assigning any reasons. **A penalty of 1% of the value of work will be imposed on per day delay**, which will be recovered from the security money in realization of such penalty and if there is any additional amount due on this accounts that shall be realised from the contractor concerned through due process of law. In case of inordinate delay, the undersigned may also proceed to execute the unexecuted work by any other means including through other tenderer(s). The excess expenditure, if any, due to such a step will be recoverable the unpaid bill(s)/ earnest money of the tenderer. This is apart from any other penal measure, the undersigned may take including blacklisting of the contractor.
2. Successful bidder must execute an agreement on Non-Judicial Stamp paper worth of Rs. 10.00 within 7days from issuing of Letter of Acceptance from this end and cost of stamp paper will born by him.
3. Measurement of work will be done as per P.W.D or I.S. or P&RD Specifications.
4. The all materials which is supplied by Contractor for specified work must be followed by IS Specifications.
5. Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost.
6. Sales Tax, Income Tax and the Building and Other Construction Workers' Welfare Cess at the prescribed rate will be deducted at sources.
7. The contractors must obey the Environmental & Social Management Framework guideline i.e. no work can be done which is affecting environment or interest of the vulnerable group. On the other hand, contractor must cover those areas for restoring environment and benefit of the marginalized section of the locality. As for example no child labour shall be engaged, minimum stipulated facilities to the labours shall be arranged etc.
8. After receiving work order the contractors must keep in close contact with the Nirman Sahayak / Job Assistant of this office to enable him to check the quality & quantity of the supplied materials time to time.

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9. Acceptance of lowest bidder is not obligatory and the undersigned reserves the right to accept or reject any or all the Tender without assigning any reason whatsoever.
10. The contractor must maintain all the terms and conditions as laid down in the NIT, other tender paper, agreement paper and other documents. If any contractor fails to maintain the terms and conditions his tender shall automatically stand rejected and his earnest money shall be forfeited and all the measureable steps will be taken against him as per Law.
11. This Tender procedure may be cancelled at any stage without assigning any reason thereof.


Pradhan
Panchmura Gram Panchayat

Memo No : 118 / Pan / 2025

Dated - 08 / 05 / 2025

Copy forwarded for information & wide circulation to:-

1. The S.D.O. Kharta Sub-Division
2. The Sabhapati Taldangra Panchayat Samity
3. The Executive Officer Taldangra Panchayat
4. ISGPP Cell, Khatra
5. BGVV Panchmura Branch
6. GP Notice Board
7. Office File


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PRE QUALIFICATION APPLICATION

To
The Pradhan
Panchmura Gram Panchayat
Panchmura :: Bankura

Ref : Tender no –

Sl. No.-

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby submit all the necessary information and relevant documents for evaluation.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that–

- (a) Tender inviting & Accepting Authority/Engineer -in-charge can amend the scope & value of the contract bid under this project.
- (b) Tender inviting & Accepting Authority / Engineer -in-Charge reserve the right to reject application without assigning any reason.

Address:

Name of Bidder :

Mobile No -

E-mail address:

Office address:

Enclo: e-Filling :-
Statutory Documents.
Non Statutory Documents.
Financial Document.

Date :/...../2025

.....
Signature of applicant