

**STANDARD QUOTATION/ TENDER FORMAT FOR WORKS CONTRACT**  
**OFFICE OF THE DILAKASH GRAM PANCHAYAT**  
**Vill. - KHURIGACHI, P.O-DILAKASH**  
**P.S.-JANGIPARA, DIST.- HOOGHLY**  
**NOTICE INVITING E-TENDER**

**NIT NO:DGP/30(25-26)**

**Date.- 10/12/2025**

E Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

**Annexure-A**

Sl No.	Name of the work	Site details	Source of Fund	Estimated Amount (In Rs.)	Tender Amount(In Rs.)	Tender Form cost (In Rs.)	Earnest Money (In Rs.)	Required Credential	Work completion period.
1.	Cons Drain Seth Bari to Palpara	Baidyagari	15th F.C(BG)(Tied)	300000.00	300000.00	1500.00	6000.00	120001.0	30 Days
2.	Cons of Drain frm Raju Malik shop to Malikpara Culvert at Budul	Budul	15th F.C(BG)(Tied)	220000.00	220000.00	1000.00	4400.00	132001.0	30 Days
3.	Cons Drain from Das bari to Kirki pond	Bhandarhati	15th F.C(BG)(Tied)	350000.00	350000.00	1500.00	7000.00	210001.00	30 Days
4.	Instalation Of Submercible at Kulakash Samsan	Kulakash	15th F.C(BG)(Tied)	220000.00	220000.00	1000.00	4400.00	132001.0	30 Days
5.	Instalation Of Submercible at daspara	Mandaran Dilakash	15th F.C(BG)(Tied)	350000.00	350000.00	1500.00	7000.00	210001.0	30 Days
6.	Instalation Of Submercible at SAMSAN	Nikash	15th F.C(BG)(Tied)	350000.00	350000.00	1500.00	7000.00	210001.0	30 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within 09/01/2026 not later than 2. P.M. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason.

**Information to bidders:**

<b>Date of Sale of Tender</b>	On any working day from 10/12/20 to 09/01/2026 (from 11 AM to 2 PM)
<b>Document Download Start Date</b>	10/12/2025 At 15.30 PM
<b>Bid Submission Start Date</b>	10/12/2025 At 15.30 PM
<b>Bid Submission End Date</b>	On or before 09/01/2026 (up-to 12.30 PM)
<b>Date of Opening of Tender</b>	11/01/2026 (At 12.30 P.M.)


N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

**Annexure-B**

**Terms & Conditions :-**

- E tender are hereby invited by the undersigned from the bonafide and experienced contractors, registered co-operative societies formed by unemployed Engineers and Labour Co-operatives , general suppliers having credential of 60% of similar type of work. They have to abide by the following conditions:
  - Submission of Tender Fee and EMD Only by Form 5 (Miscellaneous Receipt) Issued by Dilakash Gram Panchayat. on and from 10/12/2025 to 09/01/2026 (from 11 AM to 2 PM) ( DD,NSC are not allowed) b. Scanned copy of the same will have to be uploaded in the wbtenders.gov.in portal through Fee/Prequal/Technical folder of DSC token.
  - BID submission on online mode will be started on and from 10/12/2025 At 15.30 PM to 09/01/2026 (up-to 12.30 PM) The BID opening date is on 11/01/2026 (At 12.30 P.M.)
  - Time is essence of contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time the work order issued in his favour will be cancelled without assigning any reason thereof. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. This is apart, any other measure the undersigned may take, including blacklisting of the contractor(s), forfeiture of earnest money.

4. Earnest money noted against the name of work @2.00 percent of the value of the work will have to be deposited in the form of Pledge Nationalized Bank draft in favour of the undersigned. Engineer's Co-operative Societies will not be required to deposit any earnest money.
5. Successful Bidder (s) will be required to lodge security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan, Dilakash Gram Panchayat OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
6. The rate should be quoted in percentage both in figures as well as in words. If the tendered amount is less than 15 percent of the estimated amount, an analysis of the tendered amount will have to be provided.
7. Audit report of last financial year will have to be submitted in case of Engg. Co-op and Labour Co-op Societies. The tender forms are to be received by the Chairman or Secretaries or any member of the Society having proper Power of Attorney.
8. All works will have to be done according to specification and drawing approved by the authority and as per direction of the Block Development Officer, Jangipara, Hooghly.
9. No consumable materials will be supplied to the agency for any work from the Office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
10. All rates shall be inclusive of all charges, royalty, tool charge, carriage etc.
11. Any rate above 5 percent of the scheduled rate of work, will not be ordinarily entertained.
12. The successful tenderer will have to start the work within seven days from the date of issue of work order/supply order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion.
13. Acceptance of the lowest tendered is not obligatory and undersigned reserves the right to accept or reject any or all the tenderer without assigning any reason what so ever and also to split up the tendered work to more than one contractor in the interest of scheme execution.
14. Amalgamation of unemployed Engg. Co-op. in any form should not be allowed towards counting of eligibility in participation of tender.
15. CESS/IT/GST/SD Money at the prescribed rate will be deducted at source.
16. This notice shall form part of terms and condition of tender and tenderer shall be bound to abide by them.
17. Before submission of the tender contractor must visit the work site to judge the local condition from all corners and no plea/complain about the site will be entertained afterwards. It will be presumed that the agency offered the tender after reviewing entire position of the worksite.
18. Separate tenders should be submitted in similar way for each work or group of work.
19. All working tools and plants and implements required for the work are to be arranged and supplied by the successful tenderer, at his cost.
20. The successful tenderer will have to abide by the provision of West Bengal Contract Labour (Regulating and abolition) Rules 1972 as will be from time to time. If no labour license is obtained and produced by the contractor. Payment will be liable to be withheld.
21. As Per the GaZette Notification No:-1140 PRD-33011/1/2024/2024-MGNREGA SEC "The Governor is pleased hereby to make the following scheme regulating all rural unskilled workers, who are registered under Mahatma Gandhi NREGS through Job Cards, are eligible to get employment under the scheme "Karmashree" through various departmental works"

  
**Pradhan**  
**Dilakash Gram panchayat**  
**Dilakash Gram Panchayat**  
**Khurigachi, Dilakash, Hooghly**