

# Mejia Gram Panchayat

Vill: Shyamapur, P.O.- Mejia, P.S.- Mejia, Dist.- Bankura.

Memo No: 157 MGP / 2023

Dated: 25/7/2024

To,  
SRI-

Manoj Kumar Das.  
Greenagar Colony, Tarapur, Mejia Bankura.

Sub. - Work Order for Tender Notice No-

06 of (2024-25), Dated: - 28/08/2024

Sir, With reference to the above, Decetion of Gram Panchyet the Undersigned like to inform you that the amount quoted by you and you execute a formal agreement with the Pradhan, Mejia Gram Panchayat, after you are requested to start the work. The details of work are also noted here under.

S/L	Sche me No.	Name of Scheme	Source of Fund	Sansad JL no.	Site of work	Tender Cost (Rs.)	Accepted quoted Amount	Period of completion
1	355	Cons. of cc. Road from MGP partipal house to 204-35 Ashish Choudhary house at Tarapur	15 <sup>th</sup> cfc	35	Tarapur	149073/-	As per comparative statement (L1) - 0.06	20 days

You are also requested to keep in mind the following terms & condition during execution of work.

- 1) No consumable materials will be supplied to you for any work. You will be responsible for procuring all materials required for proper execution of work at your own cost.
- 2) Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.
- 3) You have to start the work within 7 days from the date of receiving this work order and have to complete the work within a period as specified above from the date of receiving this work order. No extension of time will be allowed except in special situation. If you fails to complete the work within the stipulated time the work order issued in favour you will be cancelled without assigning any reasons and a penalty of 1% of the value of work will be imposed on per day delay.
- 4) Measurement of work will be done as per Specifications item wise work completion.
- 5) You shall be liable carry out the work with due diligence and materials supplied by you shall be of best quality and as per the specification laid down in the N.I.T. After taking Bill any wrong information about scheme you will be responsible.
- 6) Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost & any problem arise due construction & after construction up to six month you will be repair it.
- 7) You must obey the Environmental & Social Management Framework guideline e.g. no work can be done which is affecting environment or interest of the vulnerable group. On the other hand, contractor must cover those areas for restoring environment and benefit of the marginalized section of the locality.
- 8) After receiving this work order the contractors must keep in close contact with the Nirman Sahayak of this office to enable him to check the quality & quantity of the supplied materials time to time or item wise.
- 9) You shall not change designs or other specifications of the work under agreement without prior written consent of the undersigned. No running bill should be made.
- 10) Before work start one sign board nature should be displayed mentioning Name of Gram Panchayat, details of scheme, Amount expended, year of execution etc & after completion four phase steel photograph must be submitted to the office before Submitted bill.
- 11) Other terms and conditions as lay down in the NIT, agreement paper and other documents shall remain unchanged and to be followed.
- 12) If you fail the agreement of the completion of Construction as per instruction of undersigned,
- 13) Your appointment will be automatically cancelled without assigning any reason and also your earnest money will be for billed without information after 10 days (ten) from the received of the Work order.

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Copy forwarded for information and taking necessary action to:

- 1) The N.S., Mejia Gram Panchayat, is requested to you be present at the scheme site on the date of start, completion of the work respectively. You will take the measurements of the scheme in between whenever necessary or instructed to.
- 2) To ..... Member, Mejia Gram Panchayat.
- 3) Office File.

Pradhan  
Mejia Gram Panchayat  
Dated: 25/8/2024

Pradhan  
Mejia Gram Panchayat