

Office of the Barjora Gram Panchayat
(Under Barjora Panchayat Samity)
Barjora :: Bankura

Memo No:- 117/BJRGP/2026

Date:- 19.02.2026

To,
Maa Manasa Enterprise
Barjora, Bankura.

WORK ORDER



Ref:- N.I.O. Memo No:- 67/BJRGP/2026, dt.06.02.2026
N.I.O. NO:- 01/BJRGP/2025-2026

Sir,

As we accept your financial bid and you execute a formal agreement with the Pradhan, Barjora Gram Panchayat, you are requested to start the work. The details of work are also noted hereunder:

Sl. No.	Scheme No.	Name of Scheme	Source of Fund	Site of work	Quotation Amount (Rs.)	Accepted Bid Amount	Period of completion
1	01	Construction of small Culvert near Barjora Paturia Swasan	Own	Mouza - Barjora, J.L. No. - 46	33996.00	33991.00	7 Days

You are also requested to keep in mind the following terms & condition during execution of work:-

1. No consumable materials will be supplied to you for any work. You will be responsible for procuring all materials required for proper execution of work at your own cost.
2. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.
3. You have to start the work within 7 days from the date of receiving this work order and have to complete the work within a period as specified above from the date of receiving this work order. No extension of time will be allowed except in special situation. If you fails to complete the work within the stipulated time the work order issued in favour you will be cancelled without assigning any reasons and a **penalty of 1% of the value of work will be imposed on per day delay.**
4. Measurement of work will be done as per P.W.D or I.S. or P&RD Specifications.
5. You shall be liable carry out the work with due diligence and materials supplied by you shall be of best quality and as per the specification laid down in the N.I.T.
6. Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost.
7. You must obey the Environmental & Social Management Framework guideline e.g. no work can be done which is affecting environment or interest of the vulnerable group. On the other hand, contractor must cover those areas for restoring environment and benefit of the marginalized section of the locality.
8. After receiving this work order the contractors must keep in close contact with the Nirman Sahayak / Job Assistant of this office to enable him to check the quality & quantity of the supplied materials time to time.
9. You shall not change designs or other specifications of the work under agreement without prior written consent of the undersigned.
10. After completion of entire work one sign board in permanent nature should be displayed mentioning Name of Gram Panchayat, details of scheme, Amount expended, year of execution etc.
11. Other terms and conditions as laid down in the NIT, agreement paper and other documents shall remain unchanged and to be followed.
12. Photos of work in soft & hard copies before commencement, during progress & after completion will have to be submitted to the undersigned at the own cost of the Agency for payment.

Thank You,

Pradhan
Barjora Gram Panchayat
Pradhan
Barjora Gram Panchayat