

OFFICE OF THE SHANKARPUR-I GRAM PANCHAYAT
SHANKARPUR, BARUIPUR
SOUTH 24-PARGANAS

Memo No. : 07 / SHANKARPUR-IG.P./2025

Dated: 08.01.2025

NOTICE INVITING e - TENDER

Niet No. : 07 / SHANKARPUR-IG.P./2024-2025 Date -08.01.2025

e-Tender for the work named as stated below invited by the Prodhhan Shankarpur-I Gram Panchayat, from bonafide , resourceful experienced contractors, having experience in same type of work. **(Submission of Bid through online):**

A. WORKS :

Sl. No.	Name of Work	Estimated Cost	Fund	Time of Completion	Earnest Money	Cost of Online Tender Processing fees (in Rs.)	Accepting Authority
1	CONSTRUCTION OF CEMENT CONCRETE ROAD FROM MOSARAF MALLICK HOUSE TO RAFIK MONDAL HOUSE	141040.00	XVFC(U) 2023-24	14 Days	2821.00	250/-	Prodhhan Shankarpur-I Gram Panchayat

B. DATE & TIME SCHEDULE :

Sl. No.	Particulars	Date	Time
i.	Date of uploading of e-NIT Tender Documents (online) (Publishing date)*	: 09/01/2025	at 10:00 AM
ii.	Document download to participate in e-Tender start date (online)	: 09/01/2025	at 10:00 AM
iii.	Both Technical and financial bid submission starting date (online)*	: 09/01/2025	at 10:00 AM
iv.	Document download to participate in e-Tender and closing date (online)	: 17/01/2025	at 02:00 PM
v.	Both Technical and financial bid submission closing date (online)	: 17/01/2025	at 02:00 PM
vi.	Submission of hard copy of Earnest Money & Online Tender Processing fees documents by (offline)	: 17/01/2025	11.00AM UP TO 02:00 PM
vii.	Date of opening of technical Proposals (Online)*	: 20/01/2025	at 10:00 AM
viii.	Date of opening of financial bid (Online)	:	To be intimated after opening of technical evolution.

C. GENERAL TERMS & CONDITION :

- In the event of e-Filing intending bidder may download the tender document from the website (<https://wbtenders.gov.in>) directly by the help of Digital Signature Certificate.
- During online submission, both technical Bid and Financial Bid will be submitted concurrently duly digitally signed in the Website (<https://wbtenders.gov.in>) at the date & time stated in the time schedule.
- Pan Card, VAT registration with vat clearance, GST registration Certificate & Clearance up to date for financial year (2022-2023,2023-24,2024-25) and to be accompanied with the Technical Bid document. Income Tax Acknowledgement Receipt for Assessment year (,2022-23, 2023-2024,2024-25) to be submitted. [Non Statutory Documents].
- The bonafide contractors must declare in his/her/their applications if there is any other Proprietor / Partner / Director and have no common for or identical interest. For partnership firm partnership deed must be submitted at the time of permission.

5. **Working Experience:** Bidder should have experience in similar nature and magnitude in one work. The intending Bidder while applying for tender shall have to furnish a list of work of similar nature during the last 3 (Three) years (Completion certificate / Payment certificate).
6. **Earnest Money & Cost of Tender processing fees (which is non-refundable)** as per the given amount for a particular Group / Sl. No. as stated in this NIT. Documents of particular Group/Sl No. in this NIT to be submitted **offline in form of bank Draft from any Nationalized bank in favour of "SHANKARPUR GP NO-1"** payable at – Dadpur, Union Bank of India, Branch- Dadpur , IFSC Code-UBIN0546828, MICR Code –700026055, A/C NO –468202010000038 The said earnest money would be deposited physically to the offline of the Shankarpur-I Gram Panchayat by the Bidder within the stipulated time and date as mentioned in time Schedule.
7. Balance amount of security deposit @ 8% (Eight percent) will be deducted from each and every progressive bill to make 10% security deposit as per terms of the contract and **Additional Performance Security @ 3% of the Tendered Amount has to be submitted by the successful bidder if accepted bid value is 80 % or less of the estimate put to tender.**
The additional Performance Security shall be submitted in the form of Bank Guarantee from any schedule bank before accept the work Order. If bidder fail to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance. His Earnest money will be forfeited & other necessary action may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period & shall be renewed accordingly, if required.
The Bank Guarantee will be returned after successfully completion of the work as per Schedule specification. If the bidder fail to complete the work successfully within specified time The Additional Performance Security shall be forfeited.
8. The acceptance of the tender will rest with the **Prodhan Shankarpur-IGram Panchayat** , who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tenders received without assignment of any reason. He further reserves the right to distribute the work among more than one contractor.
9. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers submitted are found incorrect / manufactured / fabricated, that bidder will not be allowed to participate in the Tender and that application will be out rightly rejected without any prejudice.
10. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest bidder. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false in that case, work order will not be issued in favour of the bidder under any circumstances. In such case 2nd lowest bidder may be invited for the work.
11. **The rates are to be quoted in percentage rate basis in the attached BOQ.**
12. The total value of similar nature of works physically completed in a single tender within last 3 (Three) years, which must not be less than 60% of the amount put to tender in each serial will only be considered in evaluating the eligibility criteria.
13. Estimated cost or estimated cost put to tender excluding tender stipulation (percentage above / below /At Per) of similar nature of works will not be considered for determination of eligibility criteria.
14. Bidder has to produce duly attested supporting documents/certificates from the employer / client with whom they have worked, audited balance sheet duly certified by the competent authority and valid Payment certificate issued by Govt. Organization / PSU / Semi Govt. Organization along with the **(Both on-time and offline)**
15. Certificates from the private individual and organization for whom such work are executed shall not be accepted.
16. Canvassing in connection with the tender is strictly prohibited and the tender submitted by any canvassing contractor will be rejected.
17. The contractor should examine the drawing schedules in the gram panchayat office hours, before submitting his tender so as to have a clear idea of the work to be done, any change of alignment, design etc, during execution of work will not violate the contract and entitle the contractor any claim Before tendering the interding tenders should thoroughly acquaint himself with the proposed work by local inspection of the site and take consideration of difficulties they are likely to be involved in the execution for the work . No claim whats over will be entertain after works for communication difficulties / climatic , nature of soil etc non available of materials and labour etc.
18. No claim would be entertained for any increase in Railway freight and market price and no arbitration will be allowed.
19. Those of purely extra item not covered by any of the above schedule the rates will be arrived at the market rate of labour and materials. The rate of all extra item must however be settled prior to the taking of such work and the decision of the Executive Officer, in this matter must be final and the binding on the successful tenderers. Any subsequent claims will not be entertained for any such work done without setting the rates.

20. If any tenderer withdraws his tender its acceptance or refusal to work or wait for work within a month's time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for making any tender to this deptt. for such minimum period of one year, and his case will be reported to Govt. for orders as to what further action will be taken against him.
21. Tender who do not fulfill the above condition or are incomplete in any respect will be liable to rejection.
22. Payment of work done will be made to the contractors concerned on availability of fund and after deduction of VAT, IT & cess as per current Government norms.
23. Claim for idle labour from contractors will not be entertained for any circumstances. No claim would be entertained for any increase in Railway freight and market price.
24. In respect of any work, if lowest rates offered by the different contractors / firms happen to be identical. The employer may select only one lowest tenderer for the entire job taking into consideration various pertinent factors.
25. Any type of payment will be made as per work done measurement by the Engineer in-charge of the respective scheme and subject to approval of the Panchayat Samiti and Payment Authority also.
26. All other contract which are not mentioned in this notice will remain same as per existing tender rules.
27. Before receive the work order an Agreement to be signed on non judicial stamp paper @ Rs.10.00 (Rupees ten) for tender value up to Rs.200000/- and @ Rs.50.00 (Rupees fifty) for tender value above 200000/- and onwards within seven days after receiving of AOC
28. If the work is not started within the stipulated time as per work order then the work order will be treated as cancelled without assigning any reason & the earnest money will be forfeited thereof.
29. Bidders would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the Clause(s), conditions etc. of the tender documents before the Tender Inviting Authority in writing within a period of 3 (three) days from the date of publication of tender documents and beyond such period no representation in that behalf will be entertained by the Tender Inviting Authority.
30. Tender inviting authority reserves the right to include or alter or modify any of the items or ingredients of the set of the tender documents before acceptance and also reserves the right to relax the minimum qualification criteria for the work if necessary. The Tender Inviting & Accepting Authority through an 'Evaluation Committee' will determine the eligibility of each bidder, considering the following criteria.
 - a) Financial Capacity.
 - b) Technical Capability comprising of personnel & equipment capability.
 - c) Experience.
31. Supply of PVC Pipe must be brand company (Supreme/Skipper/Bansal) as per G.P Resolution. And other Criteria remain same.

INSTRUCTION TO BIDDERS

1. **The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned using the Digital Signature Certificate. This is the only mode of collection of Tender Document.**

2. Tenders are to be submitted online through the website (<https://wbtenders.gov.in>) in two folders as per tender schedule, i.e. Technical Proposal & Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly Digitally Signed wherever necessary.

Intending Bidders should upload Non-Statutory documents as per following folders in My Document:

Sl. No.	Category Name	Details	Remarks
A	CERTIFICATES	1. West Bengal VAT/GST Registration, PAN 2. Income Tax Acknowledgement Receipt	
B	COMPANY DETAILS	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License). 3. Ltd. Company (Incorporation Certificate, Trade License) 4. Society (Society Registration copy, Trade License)	
C	CREDENTIAL	1. At least 60% of Similar Nature of Work Done & Completion Certificate of last three financial year(2020-21,2021-22,2022-23)	

Note :- Failure of submission of any of the above mentioned documents (as stated in A to C) will render the tender liable to summarily rejected for both statutory & non statutory cover.

WORK EXPERIENCE DETAILS

1. Name of Applicant :
2. List of similar type of work Completed / Ongoing :

Note : Copy of Work Order or Completion Certificate from the employer to be attached.

Pradhan
Pradhan
Shankarpur-I Gram Panchayat
Baruipur South 24 Parganas

Memo No. : 371/Shankarpur-I G.P./2025

Dated: 07.01.2025

Copy forwarded for information axnd necessary action to :-

1. The Sub-Divisional Officer, Baruipur, South 24- Parganas.
2. ISGPP-II cell,Baruipur Sub-Division, South 24 Parganas.
3. The B.D.O Baruipur Dev Block. Baruipur,South 24-Parganas.
4. The Pradhan,(all) _____ G.P.
5. Daily News Paper.
6. Office Notice Board.
7. Union Bank of India

Pradhan
Pradhan
Shankarpur-I Gram Panchayat
Baruipur South 24 Parganas
South 24 Parganas