

# Office of the Jagatpur Gram Panchayat

(Under Khanakul-II Panchayat Samity)

Vill+ P.O.-Jagatpur, P.S.- Khanakul, Dist.- Hooghly, Pin Code-712417

Phone : 03211 237050 , Email Id - [jagatpur\\_gp@rediffmail.com](mailto:jagatpur_gp@rediffmail.com)/[jagatpurgp2016@gmail.com](mailto:jagatpurgp2016@gmail.com)



Memo No-1003/JGP/2025

Date: 11-12-2025

## NOTICE INVITING eTENDER NO: WB/HG/KH-II/JGP/NIT-11/2025-2026

### A. PREFACE:

Notice inviting competitive E-tender in two cover system on percentage basis in the prescribed format are hereby invited from resourceful, experienced, bonafied, reputed contractor for execution of the following work as briefed in 'Table' below.

Sl. No	NAME OF THE SCHEME	TOTAL ESTIMATE D COST (IN RS.)	AMOUNT PUT TO TENDER (IN RS.)	EARNES T MONEY (Rs.) 2%	PARTICIP ATION CHARGE (NOT REFUND ABLE) (IN RS.)	SOURCE OF FUND	TIME ALLOWE D FOR COMPLE TION (DAYS)	REMARK S
1	2	3	4	5	6	7	8	9
1	CONSTRUCTION OF DRAINAGE SYSTEM NEAR NANDANPUR DWARI PUKUR DEEP TUBWELL 1 TO 3 NO CHEMBER UNDER SANSAD VII Activity ID : 109351374 (2025-2026)	251905.00	251905.00	5100.00	1000/-	15 <sup>th</sup> FC (Tied)	30 days	Open competitive tender
2	CONSTRUCTION OF DRAINAGE SYSTEM NEAR NANDANPUR DWARI PUKUR DEEP TUBWELL 4 TO 6 NO CHEMBER UNDER SANSAD IX Activity ID : 109351477 (2025-2026)	251905.00	251905.00	5100.00	1000/-	15 <sup>th</sup> FC (Tied)	30 days	Open competitive tender

### B. SCHEDULE:

NOTE : Prescribed Formats for submission of E-Tender (on-line) and the Specified Schedule will available at "e-procurement" link under) <https://wbenders.gov.in> Website and the filled-in tender forms may be submitted on-line through the aforesaid e-portal with Earnest Money in favour of "The Pradhan, Jagatpur Gram Panchayat," and participation charge (non-refundable) in favour of "The Pradhan, Jagatpur Gram Panchayat," as prescribed in Column No.- 5 and 6. The amount should be deposited in form of online - through payment, bidder must upload the scanned copy of Challan during the tender submission.

SI No	Particulars	Date & Time
1	Date of Publication of NIT	11-12-2025
2	Date of Download of Tender Paper	11-12-2025 to 08-01-2026 upto 01.00 pm
3	Date of Online Submission of Tender Paper	11-12-2025 to 08-01-2026 upto 01.00 pm
4	EMD & Participation Charge Payment ( Online - through )	11-12-2025 to 08-01-2026 upto 01.00 pm
5	Technical bid & Financial Bid will be open	10-01-2026 upto 02.00 pm (IST) onward
6	Tender Validity Days from the date of Dropping	90 Days

### C. WHO CAN PARTICIPATE:

Resourceful, experienced, bonafied, reputed Contractors having experience in similar type of single work valued 60% for tender value below 5 lakhs and 50% for tender value above 5 lakhs of the amount put to Tender, supported by Completion Certificate within the last 3 years from any office/ department of state Govt./Central Government/ Government undertaking organization/ local bodies.

### D. INSTRUCTION TO THE INTENDING TENDERERS:

- Please Quote your Rate on percentage basis (Less/At Per/Above) at appropriate places in the prescribe format. Please enclose valid up-to-date copies of requisite tax clearance certificates such as upto date I.T clearance ( Last 3 years), PAN Card, P-Tax Return, G. S.T. Certificate & Return, last 3 year P&L Account. Bidders must upload the scanned copy of all the documents IN ORIGINAL and this office has every right to verify all the original documents which were uploaded before opening of financial bid. No blurry and hazy image will be accepted. Submission of unnecessary attachment must be avoided. In case of non-inclusion of the same, please enclose the copies of relevant orders in that effect. Necessary taxes will be deducted from the bill amount as per finance rule. Please note that, Completion Certificate within the last 3 years will only be entertained as CREDENTIAL as on Para-C.
- Bids from joint venture are not allowed.

5. Tender will be of two separate parts. Part-I will be for "Technical Bid" containing mainly pre-qualification documents and Part-II "Financial Bid".

6. Part-I "Technical Bid" will contain the following documents and should be.

Name of Agency: \_\_\_\_\_ Name of Proprietor \_\_\_\_\_  
Authorized address and contact details of the bidder having the following information:- Address of communication:-  
.....  
Telephone No(s) Office:-.....  
Mobile No:-..... Facsimile (FAX) No:-.....  
Electronic Mail Identification (E-mail ID):-.....

- a. Scanned copy of Completion Certificate within the last 3 years as on Para-C.
- b. Non-refundable (Participation charge) amount as on Para-D.5.
- c. Scanned copy of valid up-to-date copies of requisite tax clearance certificates such as I.T, PAN, G.S.T.
- d. Standard Bidding Document (S.B.D).
- e. Scanned copy for Earnest Money & Participation Charges.

7. Part-II "Financial Bid" will contain the following documents and should be.

- a) Properly filled up Bill of Quantity (BOQ) containing offer on the basis of percentage (Less/At Per/Above) as space provided in the format.
- b) Each part shall be separately submitted.

#### E. OPENING AND RECEIVING OF TENDER:

a. The Tenders, so received on Dated as prescribed on Para B.3 "Technical Bid" & "Financial Bid" will be opened after 02.00 pm on 10.01.2026 in this offices in presence of the intending Tenderers .

Only "Financial Bid" of the participant tenders will be opened if the "Technical Bid" opened first is qualified. Otherwise the financial bid shall be considered as informal.

b. The financial bid document of the technically qualified bidders will be opened for evaluation and the other bid documents will be unopened. No individual intimation will be given separately. Name of the qualified bidders will be displayed in the office notice board. Pradhan, Jagatpur Gram Panchayat, Hooghly reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.

#### F. TERMS AND CONDITIONS:

1. The Bidder, at his own cost, responsibility and risk, is encouraged to visit, examine and familiarize himself with the Site of Works and its surroundings including source of earth, water, road aggregates etc. and obtain all information that may be necessary for preparing the Bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.

2. Intending Tenderers may obtain detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc and other Terms & Conditions related with the work(s) but not incorporated in this Tender, in any, from the Nirman Sahayak, Jagatpur Gram Panchayat on all working days during office hours and also available at "e-procurement" link under <http://etender.wb.nic.in/nicgp/app> Website.

3. While submitting rate, the intending tenderer should keep in account that the rate so quoted should be inclusive of all taxes. Cess, levy, royalty and all other incidental charges related with the material and labour, plants and machineries, any other charges payable to other statutory bodies etc. weather it is inclusive in the price schedule or not. No extra payment over the scheduled items will be allowed.

4. Due to any reason, any tender being uploaded after the Specified date and time will not be considered as valid and will automatically rejected as mention on Para-B.

5. Successful Tenderers should have to execute an Agreement with The Pradhan, Jagatpur Gram Panchayat. in non-judicial Stamp Paper of Rs. 10 as per norms and should submit work programme accordingly after obtaining the Work Order within Seven Days effectively otherwise panel action will be taken by the of The Pradhan, Jagatpur Gram Panchayat, Jagatpur, Khanakul, Hooghly..

6. Security deposit shall be deducted from each progressive bill due from time to time on account of work done and supplies made under a contract in such manner that final Security deposit comes to 10% (three percent) of the value of work done of supplied with and will be refunded after completion of the defect liability period is over as per the recommendation of Sub-Asst. Engineer in Charge of said work form the date of final measurement. Necessary taxes will also be deducted from each Bill as per prevailing norms.

7. The contractor shall not be allowed to sub-contractor to any part or the works or whole of the works.

8. Successful Tenderers are to get his establishment registered under the Act "The Building and Others construction works welfare on Act 1996" and rules made there under from The Regional Labour Officers and follow various provision of the Act.

9. All risks or lose or damage to public property and or personal injury or death which arise during and in consequences of the performance of the contract are the full responsibility of the contractor. The contractor shall be responsible for the safety of all activities on the site

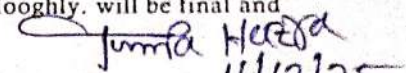
10. Cost of Material may be increased or decreased as per the recommendation of Nirman Sahayak in Charge of said work .

11. Anything of historical or other interest or of significant value unexpectedly discovered on the site shall be the property of the Jagatpur Gram Panchayat. The contractor shall notify the Engineer-in-Charge of their project of such discoveries and came out of the interaction of Engineer-in-Charge for dealing with them.

12. The contractor should have sufficient technical manpower, tools and plants to complete the work

13. To Keep the Work done in good conditions during the next 06 (Six) months after the completion of the construction i.e.: any additional/excess work is required over the stipulated quantity in the schedule, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost.
14. No Mobilization Advance and Advance against purchase of equipment's will be paid for the work.
15. No Secured Advance will be paid for the work under any circumstances.
16. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
17. No Secured Advance will be paid for the work under any circumstances.
18. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
19. The work shall have to be completed within the stipulated time by maintaining actual specification and direction of Engineer in-Charge and Quantity may increase or decrease according to their assessment. If the work is not being completed within the stipulated time, penal action, as decided by the authority of Pradhan, Jagatpur Gram Panchayat, Jagatpur, Khanakul, Hooghly will be imposed as per Standard Bidding Documents.
20. Pradhan, Jagatpur Gram Panchayat, Jagatpur, Khanakul, Hooghly reserves the right to accept or reject any or all the Tenders without assigning any reason. The said authority will not be bound to accept the lowest tender.
24. Payment will be made by the Pradhan, Jagatpur Gram Panchayat, Jagatpur, Khanakul, Hooghly Subject to availability of fund and bill certified by EIC.
25. Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
26. **The qualified agency shall be bound to engage Job Card holders exclusively for unskilled portions of the work and also submit signed copy of Annexure VI: Employment Sheet and Annexure VII: Certificate countersigned by Engineer-in-Charge before claiming any bill. Ref: Gazette Notification regarding Karmashree Prakalpa of Govt. of West Bengal.**
27. No arbitration will be entertained.

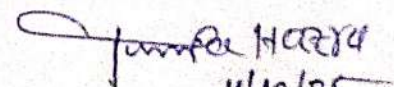
In case of Departmental Supply of Materials, Tool & Plants, the relevant clause or rules of West Bengal Panchayat Account and Finance Rules 2003 with amendment if amended will be applicable and for any ambiguity/clarification on an; corresponding part of schedule of Road Works / Building Works / Sanitary & Plumbing Works / Electrical Works etc., of P.W. Deptt. Govt. of West Bengal, Schedule sections will be taken into consideration and binding to the tenderer and this decision of Pradhan, Jagatpur Gram Panchayat, Jagatpur, Khanakul, Hooghly. will be final and bindings to all

  
Pradhan 11/12/25  
Jagatpur Gram Panchayat  
Pradhan  
Jagatpur Gram Panchayat,  
Date: 11-12-2025

Memo No- 1003/1(22)/JGP/2025

Copy forwarded for information with a request to wide publicity to

- i) The S.D.O , Arambagh , Hooghly
- ii) The Block Development Officer , Khanakul-II Dev. Block , Hooghly
- iii) The Savapati , Khanakul-II Panchayat Samity , Hooghly
- iv-xiii) The Pradhan , All Gram Panchayat under Khanakul -II Dev. Block
- xiv) The BMOH , Natibpur BPHC , Hooghly
- xv) The ADA , Khanakul -II , Hooghly
- xvi) The BLDO , Khanakul-II , Hooghly
- xvii) The CDPO , Khanakul-II , Hooghly
- xviii) The BL & LRO , Khanakul-II , Hooghly
- xix) The Branch Manager, SBI , Jagatpur Branch , Hooghly
- xx) The Postmaster, Jagatpur Post Office
- xxi) Tathya Mitra Kendra , Jagatpur
- xxii) The Notice Board of this Office

  
Pradhan 11/12/25  
Jagatpur Gram Panchayat  
Pradhan  
Jagatpur Gram Panchayat