

# OFFICE OF DASPUR-I GRAM PANCHAYAT

DASPUR :: GHATAL :: PASCHIM MEDINIPUR

Email Id: mgnregadaspur102@gmail.com

Memo No: 199

DATE: 30.01.2025

## **NOTICE INVITING e-TENDER**

Notice Inviting e-Tender No. **WBPMID/DAS-I/GP/NIT-12/24-25** of The Pradhan, Daspur-I Gram Panchayat, Daspur, Paschim Medinipur invites e-tender for the work detailed in the table below-

(Submission of Bid through **online**)

Name of Scheme:

Sl No	Name of the work	Fund	Tender Amount (Rs.)	Earnes t Money (Rs.)	Particip ation Fees (Rs.)	Period of Compl etion	Eligibility of Contractor
1.	Construction of Concerete Guardwall near Uttam Panja house pukur Parh at Raghunathpur	15 <sup>th</sup> CFC (Un Tied Fund)	249500.00	5000.00	500.00	45 Days	Resourcefull, bonafied & experienced contractors having at least 50% credential certificate for single work of same work of any Govt. /Semi Govt. work (with work order) and valid upto date IT, GST & P. Tax Clearance
2	Installation of Mini Deeptubewell near Sitala Mandir at Raghunathpur	15 <sup>th</sup> CFC (Tied Fund)	299500.00	6000.00	600.00	30 Days	
3	Installation of Mini Deeptubewell near Utpal Samanta at Majlishpur	15 <sup>th</sup> CFC (Tied Fund)	299500.00	6000.00	600.00	30 Days	
4.	Construction of Community Toilet near Manasatala at Mamudpur	15 <sup>th</sup> CFC (Tied Fund)	203798.00	4100.00	410.00	60 Days	
5.	Inst of submersible near Habibpur Khorsed Ali at Rasulpur	15 <sup>th</sup> CFC (Tied Fund)	179283.00	3600.00	360.00	30 Days	

6.	Construction of Concrete road from Dihicheuata Pitch road to Dilip Bera house at Dihichetua	15 <sup>th</sup> CFC (Un Tied Fund)	199261.00	4000.00	400.00	30 Days
7.	Installation of Submersible Pump near Sujanagar Math at Sujanagar	15 <sup>th</sup> CFC (Tied Fund)	179283.00	3600.00	360.00	30 Days

## Terms & conditions:

- 1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
- 2) Necessary cost of Earnest Money through **NEFT/RTGS/MONEY TRANSFER** in favour of **The Pradhan, Daspur-I Gram Panchayat (Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216) under DASPUR I Panchayat Samiti.**
- 3) Necessary participation fees should be submitted through **NEFT/RTGS/MONEY TRANSFER** in favour of **The Pradhan, Daspur-I Gram Panchayat (Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216) under DASPUR I Panchayat Samiti.**
- 4) Any Financial Certificate, i.e NSC, Kishan Vikash Patra etc. should not be accepted.
- 5) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
- 6) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No.-18.
- 7) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' of Daspur-I Gram Panchayat, Lowda, Daspur, Paschim Medinipur. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 8) **Eligibility criteria for participation in the tender.**
  - i. Resourceful, bonafide & Experienced contractors having credencial during the last 3 (*three*) years from the date of issue of this Notice of at least one work of same work **as a prime agency** under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 50% (*Fifty percent*) of the amount put to tender.
  - ii. Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the year **2021-22, 2022-23 & 2023-24**, Pan Card, VAT & GST Registration Certificate are to be accompanied with the Technical Bid Documents.
  - iii. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (*three*) years. Such abandonment or **rescission** will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

- iv. The prospective bidders should own or arrange, the required plant and machineries through their own arrangement.
  - v. Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.
  - vi. Registered Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Minutes of last A.G.M. , valid certificate from A.R.C.S. along with other relevant supporting papers.
  - vii. **Joint Ventures engagement of Sub-Agency will not be allowed.**
  - viii. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
- 9) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 50% of the tendered amount.
- 10) Escalation of prices in respect of construction materials shall not be considered.
- 11) No mobilisation advance and secured advance will be allowed.
- 12) Security Deposit:  
Retention money towards performance Security amounting to 8% (*eight percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.
- 13) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
- 14) All materials required for the proposed work including cement and steel shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.
- 15) Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency.
- 16) **There shall be no provision of Arbitration.**
- 17) Bid shall remain valid upto the last day of submission of Tender. If the bidder withdraws the bid during the period of dropping , the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

18) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	30.01.2025 :: 06.00 PM
2	Bid submission start date (Online)	30.01.2025 :: 06.00 PM
3	Bid Submission closing (Online)	07.02.2025 ::04:55 PM
4	Bid opening date for Technical Proposals (Online)	10.02.2025 :: 11:00 AM
5	Submitting hard copy of Earnest Money, Tender Fees, Application (ITB, Section-B, Form-I) & verification of Non Statutory documents with Original.	07.02.2025 :: 05:30 PM at Daspur-I Gram Panchayat.

- 19) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 9 (Nine) month

from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Pradhan, Daspur-I Gram Panchayat, as deem fit. The contractor may quote his rate considering the above aspect.

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 6 (six) month from the date of completion of the work.

- 20) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.  
 (a) Earnest Money: The amount of Earnest Money @ 2% (*two percent*) of estimated amount put to tender in favour of **NEFT/RTGS/MONEY TRANSFER** in favour of **The Pradhan, Daspur-I Gram Panchayat (Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216) under DASPUR I Panchayat Samiti.**  
 (b) The amount of Participation fees @ 0.2% of the Tender amount put to the tender in the shape of **NEFT/RTGS/MONEY TRANSFER** in favour of **The Pradhan, Daspur-I Gram Panchayat (Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216) under DASPUR I Panchayat Samiti.**
- 21) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 22) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable. The Pradhan, Daspur-I Gram Panchayat, reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 23) Refund of EMD: The Earnest Money of all the unsuccessful tenderers deposited in favour of the Pradhan, Daspur-I Gram Panchayat, shall be refunded after completion of tender formalities.
- 24) Conditional / Incomplete tender will not be accepted under any circumstances.**
- 25) The intending tenderers are required to quote the rate/percentage online.**
- 26) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 27) Guiding Schedule of Rates: Rates have been taken from the latest P.W.D. (W.B.) Schedule of Rates for building (Model Estimate prepared by Superintending Engineer, Planning Circle, Social Sector, P.D.Dte).
- 28) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

- 29) The Pradhan, Daspur-I Gram Panchayat reserves the right to cancel the **N.I.T. 6 of 2024-25** due to unavoidable circumstances and no claim in this respect will be entertained.
- 30) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

32 ) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice

33. Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.

**34. Instruction to Bidders:**

**A. Statutory Cover Containing the following documents:**

1. (a) **EMD, Participation Fees & Other Document** : **NEFT/RTGS/MONEY TRANSFER** towards Earnest Money (EMD) as prescribed in the N.I.T. against each of the serial of work in favour of the **PRADHAN, DASPUR-I GRAM PANCHAYAT**(Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216).

(b) **NEFT/RTGS/MONEY TRANSFER** towards Participation fees as prescribed in the NIT against each of the serial of the Work in favour of the **"PRADHAN, DASPUR-I GRAM PANCHAYAT"** (Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216) concerned with the Work to be submitted in this folder.

2. **BOQ** : BOQ to be submitted in the BOQ Folder.

**B. Non-statutory Cover Containing the following documents:**

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab " Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

Next Click the tab " Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	Vat and GST Registration Certificate & Acknowledgement. PAN. P Tax (Challan) (2021-22, 2022-23 &

			2023-24). Latest IT Return. IT-Saral for Assessment year 2023-24.
B.	Company Detail(s)	Company Detail	Proprietorship Firm ( <i>Trade License</i> ) Partnership Firm ( <i>Partnership Deed, Trade License</i> ) Ltd. Company ( <i>Incorporation Certificate, Trade License</i> ) Society ( <i>Society Registration Copy, Trade License</i> ) Power of Attorney.
C.	Credential	Credential – 1 Credential – 2	Resourceful, bonafide & Experienced contractors having at least 50 % credential certificate (with work order) of work of same work and valid up to date IT, VAT, P. Tax clearance and GST Registration



Pradhan  
Daspur-I Gram Panchayat  
Daspur-I Block, Paschim Medinipur

## **OTHER TERMS AND CONDITIONS**

1. Rate should be quoted in percentage (in ward in figures).
2. No payment will be made for unapproved materials.
3. Deduction of voids should be made as per PWD Rules for supply of materials.
4. The rate as specified in the price schedule including the cost of quarrying, loading, unloading, carrying, stacking in site, royalty and other taxes etc. complete.
5. No extra payment will be made for carrying of materials involving head load / trolley etc.
6. Work must be completed within schedule time.
7. (a) Earnest money @2% of the tender value is to be deposited in the from of **NEFT/RTGS/MONEY TRANSFER**, the **PRADHAN, DASPUR-I GRAM PANCHAYAT (Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216)** and must be enclosed with the tender documents.
8. (b) Participation Fees is to be deposited in the from of **NEFT/RTGS/MONEY TRANSFER** in favour of the **PRADHAN, DASPUR-I GRAM PANCHAYAT (Bank Name- Tamluk Ghatal Central Co Op. Bank Ltd. Br. Daspur, IFSC-WBSC0TCCB13, A/C No.- 603140023216)** and must be enclosed with the tender documents.
9. If the accepted tenderer fails to execute on agreement within the date mention in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
10. Security money @ 8% of the value of work done by the concerned contractor/ agency will be deducted from each R.A bill / Final bill.
11. In case of the accepted tenderer, who has executed the agreement, the earnest money will automatically be converted into security money in the first R.A bill / First and final bill, if desire by the concerned contractor / Agency. Such security deposit will be refunded on satisfactory completion of the whole work and after covering security period.
  - i. In case of failure to complete the work with in the stipulated time, the earnest money and the security money will be forfeited.
12. The Tenderer or his authorized representative must remain present at the time of opening tender.
13. **Royalty Clearance Certificate/ Carriage Order/ Road Challan in original is to be submitted by the contractor / Supplier with each bill for effecting payment.**
14. Measurement of materials will be taken after making stack as per direction of the Engineer-in-charge of the scheme.
15. The tenderers must sign on each page of tender form and price schedule before dropping it.
16. The name of the work including serial no, tender notice no, date must be written on the top of the envelope containing the tender documents.
17. Bill will be prepared on the basis of measurement of work done and after obtaining satisfactorily report from concerned Nirman Sahayak.
18. Payment of the bill will be made on the basis of the availability of the fund under which the tender was made.

For detailed information, please contract with the Engineering section of the office of the Daspur-I Gram Panchayat in any working day between 11 A.M. to 4 P.M.

**Memo. No. 199(9)****Dated: 30.01.2025**

Copy forwarded for information to:-

1. The Sub -Divisional Officer, Ghatal.
2. The Executive Officer , Daspur-I Panchayat Samiti.
3. The Savapati, Daspur-I Panchayat Samiti.
4. The Pradhan, rest of all GramPanchayat under Daspur-I Panchayat Samiti.
5. The Officer – in charge Daspur Police Station .
6. The Nirman Sahayak, Daspur-I Gram Panchayat.
7. The Secretary, Daspur-I Gram Panchayat.
8. The Executive Asssitant, Daspur-I Gram Panchayat.
9. The Notice Board, Daspur-I Gram Panchayat.



Pradhan  
Daspur-I Gram Panchayat  
Daspur-I Block, Paschim Medinipur