

OFFICE OF THE
AMANPUR GRAM PANCHAYAT
Keshpur Panchayet Samity

Uttar Piasala ☐Anandapur ☐

Paschim Medinipur

Memo No : 29/Aman/2025-26

Date: - 13/02/2026

NOTICE INVITING E-TENDER

E-NIT no. – 07/Aman/2025-26

The separate tenders are invited by the undersigned for the works mentioned in the table below through electronic Tendering (e-Tendering), **WBPMID/AGP/NIT-07/Aman/2025-26**. The intending tenders may visit website for the tender notice, other details & submission of bid will be through the website **www.wbtenders.gov.in** only.

Sl. No.	Name of the work	Source of Fund	Estimated amount (InRs.)	EarnestMoney (In Rs.)	Tender Processing Fees (In Rs.)	Work Completion Period.
1	Tank With Pipe Line For Drinking Water Supply Purpose At Bahadur Patna Kolya Para Jl No 147 Plot No 150	15 th CFC (Tied)	169022.00	3400.00	700.00	15 days
2	Pipe Line For Drinking Water Supply Purpose At Dakshin Baharat Dalbera Para Jl No 119 Plot No 22	15 th CFC (Tied)	104571.00	2100.00	700.00	15 days
3	Installation Of 1 Hp Mdtw With Pipe Line For Drinking Water Supplu Jadubar Kalimandir	15 th CFC (Tied)	202893.00	4100.00	1000.00	15 days
4	Extention Of Pipline For Drinking Water Supply Purpose At Amanpur Bakultala To Nanda Shee House	15 th CFC (Tied)	210417.00	4300.00	1000.00	15 days
5	Installation Of 3Hp Mdtw With Pipe Line For Drinking Water Supply Purpose At Chaitya Ghosh Para Jl No 137 Plot No 77	15 th CFC (Tied)	100631.00	2100.00	700.00	15 days

- For e-tendering, Tenderer may download the tender documents from the above said website directly with the help of digital signature certificate. Necessary **Earnest Money and tender fees** will be received through NEFT/RTGS, Challan from the e-tendering portal in favour of **Pradhan, Amanpur Gram Panchayat**.
- The 2.00% Earnest Money of the tender amount should be deposited through NEFT/RTGS challan from the e-tendering portal in favour of **Pradhan, Amanpur Gram Panchayat** and also to be documented through e-filing. The Scan copy of NEFT/ RTGS Challan from the e-tendering portal should be uploaded in file.
- Properly indexed & self-attested documents & duly digitally signed of both the Technical Bid and Financial Bid should be concurrently submitted in the website mentioned above as per time schedule given below.
- Eligibility Criteria for participation in the Tender:**
 - The prospective tenders as a primary agency, should have satisfactorily completed at least one work of similar nature under the State Government or its undertaking or the Central Government or its undertaking or any Statutory Body at upto 5.00 lakh 60%, from 5.00 lakh to 10 lakh 50% and above 10.00 lakh 40% of the amount put to tender during the last 04 (four) years from the date of issue of this Notice.
 - Technical Bid Documents should be accompanied with copies of tenderer's **PAN Card, IT Return (Last Three Years), Professional Tax Receipt/Challan for the current year, GST Current Return Copy, Trade licence of current year or Previous year**.

- iii) Registered Co-Operative Societies of Unemployed Engineers and Diploma Holders in Engineering are required to furnish valid Bye-Laws. Latest Audit Report, Valid Clearance Certificate from Assistant Registrar of Co-Operative Societies for the year 2021-22 along with other relevant supporting papers.
 - iv) A company shall furnish the Article of Association and Memorandum.
 - v) The partnership firm is requested to furnish the copy of Registered Partnership Deed.
5. Payment of bill on its production will be made after successful execution of the work subject to availability of fund and no claim, whatsoever, will be entertained for any delay in payment. No escalation charge will be entertained against any e-NIT/any accepted Tender. Deduction of Income Tax, G.S.T. (if required), Constructions Workers' Welfare Cess, etc. will be made at source in accordance with the existing rules/orders.
 6. Neither any Mobilization Advance nor any Secured Advance will be allowed.
 7. The Contractor shall have to arrange nearest to the work site, required land for installation of plant & machineries (specified for each awarded work), storing of materials, provision of labour shed & laboratory etc. at his own cost and responsibility.

8. Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	14.02.2026 (5.00 PM)
2	Bid submission start date (Online)	14.02.2026 (5.00 PM onwards)
3	Bid Submission closing (Online)	21.02.2026 (04.40 PM)
4	Bid opening date for Technical Proposals (Online)	24.02.2026 (11.00 A.M.)
5	Date of uploading list for Technically Qualified Bidder(online)	Tentative Date:- 24.02.2026 (02.00P.M.)
6	Date for opening of Financial Proposal (Online) & AOC	Will be announced later.

9. Financial Bids of those tenderers who qualify in Technical Bid will only be opened. Dates, if changed, due to unavoidable circumstances, will be published in the said website and the office notice board only without any individual intimation.
10. A tenderer may visit the site of works and its surroundings on his/her own cost in order to prepare bid for its submission.
11. No cost of bidding shall be reimbursable by the Office of the Pradhan, Amanpur Gram Panchayat. Authority may accept or reject any tender without assigning any reason, whatsoever, and is not liable for any cost that might have incurred by a Bidder.
12. Refund of EMD: The Earnest Money of all the unsuccessful Tenderers will be refunded. The Earnest Money deposited by a successful Tenderer will be released after completion the security period and security deposit @ 8.00% of the bill value will be deducted from the bill. No interest on Security Deposit will be paid by the Tender accepting Authority.
13. The willing tenderers may remain present at the time of Opening of Tender.
14. The Pradhan, Amanpur Gram Panchayat reserves the right to cancel the e-NIT due to un-avoidable circumstances and no claim in this respect will be entertained.
15. A tenderer's bid will be out rightly rejected with a forfeiture of his earnest money if it comes to the notice of the Tender Inviting Authority scrutiny that the credential or any other papers of a tenderer are manufactured/ fabricated, etc.
16. The Tender Inviting Authority may verify the original credential & other original documents of the lowest tender, if found necessary, before issuance of the Work Order and the work order will not be issued in favour of the tenderer if it found on verification that such documents submitted by him is either manufactured or fabricated, etc.
17. A clause stated in the later notification will supersede the corresponding one mentioned in former notification in the following sequence:-
 - a) Tender Form as prescribed.
 - b) NIT.
 - c) Special Terms & Conditions.
 - d) Technical Bid.
 - e) Financial Bid.
18. Evaluation of Technical & Financial Bid will be held at the Office of the Pradhan, Amanpur Gram Panchayat as mentioned in Para 09. of this NIT.

INSTRUCTIONS TO BIDDERS

1. **General Guidance for e-Tendering:** Instructions/ Guidelines for electronic submission of the tenders have been annexed for guidance/ assistance of the tenderers to participate in e-tendering.
2. **Registration of Tenderer:** Any Tenderer willing to participate in e-Tendering will have to get himself enrolled & registered with the government e-procurement system by logging on to <http://wbtenders.nic.in> The tenderer is to click on the link for e-tendering site as given on the web portal.
3. **Digital Signature Certificate (DSC):** For submission of tenders, each tenderer is required to obtain a Digital Signature Certificate (DSC) from the approved service provider or the National Informatics Centre (NIC) on payment of requisite amount, the details of which are available at the website.
4. A tenderer can search & download NIT & tender documents electronically, the only mode of collection of tender documents, from computers once he logs on to the website using Digital Signature Certificate.
5. **Submission of Tenders:** General Process of Submission: Both the Technical Bid and Financial Bid in separate folders will have to be submitted online in the website at a time for each work before the notified date & time using the Digital Signature Certificates (DSC) and virus scanned and duly digitally signed copies of documents should also be uploaded in the website (These documents will get encrypted i.e. transformed into non-readable formats).

6. **[COVER "A"]
Technical Bid**

(Technical Bid should contain scanned copies of the following in one cover)

- i) Scanned copy of Trade License.
- ii) Scanned copy of proper Credential Certificate in form of Completion Certificate/ Payment Certificate of at least one work of similar nature under the State Government or its undertaking or the Central Government or its undertaking or any Statutory Body during the last 04 (four) years from the date of issue of this Notice.
- iii) Scanned copies of Professional Tax (P Tax) Deposit Receipt/ Challan for the Financial Year 2021-22, the I.T. return, PAN Card, the GST current return copy (if any).
- iv) Scanned copy of Registration Certificate under the Companies Act. (If applicable).
- v) Scanned copy of Registered Deed of Partnership Firm/ Article of Association & Memorandum (if applicable).
- vi) Scanned copy of Power of Attorney (for Partnership Firm/ Private Limited Company), (if applicable)
- vii) Scanned copy of upto date "No Objection Certificate" issued by the Assistant Registrar of Co-Operative Societies (ARCS), (if applicable).
- viii) **An Engineering Co-Operative Society**, if not categorically mentioned in NIT, will have to submit credentials as mentioned above and is exempted from deposit of Earnest Money only.

N.B.: Original copies of all documents have to be produced hardcopy for checking within stipulated time given if required otherwise tender will be rejected.

[COVER "B"]

Financial Bid

7. The Financial Proposal should contain the following documents in one cover (folder). i.e. The Contractor is to quote the rate (percentage Above/ Below/ At Par) online through computer in the space marked for quoting rate in Bill of Quantities (BOQ), only downloaded copies of the above documents are to be uploaded duly virus scanned Digitally Signed by the Contractor.
8. **Rejection of Bid:** The Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids at any time prior to the award of contract without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender Accepting Authority) action.

9. Tender Selection Committee:

- i) The Artha-O-ParikalpanaUpasamity will act for recommendation of technically and subsequently financially qualified bidders.
- ii) Intending Tenderer may remain present during the Scrutiny of Technical & Financial Bids. Technical Bids will be opened first and the defective tender will be summarily been rejected.

Important Notes :- Every bidder must submit the hard copy before the undersigned on 23.02.2026 within 11:00 AM.

Otherwise his tender will be rejected.

**Pradhan
Amanpur Gram Panchayat**

Memo No : 29(04)/Aman/2025-26

Date: - 13/02/2026

Copy Forwarded for information & their Notice Board to :-

- 1)** Office Notice Board
- 2)** The Block Development Officer, Keshpur, PaschimMedinipur.
- 3)** The Sub-Divisional Officer, Medinipur Sadar, PaschimMedinipur.
- 4)** The Branch Manager, Punjab National Bank, Burapat Branch, PaschimMedinipur.

**Pradhan
Amanpur Gram Panchayat**