

**Office of the
Brahmandiha Gram Panchayat**

Brahmandiha :: Indpur :: Bankura

Notice Inviting e-Tender No- 03 of 2025-26

Memo No: 547/Brah/2025

Dated: 08/05/2025

(For viewing Tender:-www.wbtenders.gov.in)

Pradhan, Brahmandiha Gram Panchayat, invites percentage rate e-tender for the work detailed in the Table below. (Submission of Bid through online).

Sl No	Name of Scheme	Fund	Estimated Amount put to tender (in Rs.)	Earnest Money (2%) (in Rs.)	Credential 40% of the Tender amount (in Rs.)	Cost of Tender Paper (in Rs.)	Period of completion of work
1	2	3	4	5	6	7	8
1	Installation Of Tubewell with Sockpit at Padulara Namo Sardar Para	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days
2	Installation Of Tubewell with Sockpit at Gundlugora Near Satyanarayan Hansda House	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days
3	Installation Of Tubewell with Sockpit at Salanpur Near Rathu Bauri House	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days
4	Installation Of Tubewell with Sockpit at Batgoria Near Bharat Bhumij House	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days
5	Installation Of Tubewell with Sockpit at Kenjasole Near Swapna Panda House	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days
6	Installation Of Tubewell with Sockpit at Bamni Bauripara	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days
7	Installation Of Tubewell with Sockpit at Bhutama near Sudhamay Mandal Land	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days
8	Installation Of Tubewell with Sockpit at Saldiha Near Bijay Panda House	XVFC-Tied (2025-2026)	98537.00	1971.00	39415.00	500.00	30 Days

N.B. – 1. Eligibility of Bidder - Bonafied, reputed, reliable, experienced and resourceful contractor or unemployed engineers co- operative Societies having requisite credential mentioned above.

2. Earnest money - 2% of the estimated cost to be deposited Through Net Banking through ICICI bank payment

Gateway or through RTGS/NEFT using online pre-fill challan generated in this system of State Government e-Tender portal www.wbtenders.gov.in.

3. Cost of Document – Mentioned amount for respective serial to be deposited through ICICI bank payment Gateway or through RTGS/NEFT using online pre-filled challan generated in the system of State Government e-Product portal www.wbtenders.gov.in.

4. Maintenance period – 1 (One) year from the date of completion

In the event of e-filing intending bidder may download the tender documents from the website www.wbtenders.gov.in directly by the help of Digital Signature Certificate. Original document may be submitted physically for verification to the office of the undersigned as per the date and time schedule. Technical bid and financial bid both will be submitted concurrently duly digitally signed in the www.wbtenders.gov.in as per the time schedule. The document submitted by the bidder should be properly indexed and digitally signed.

Both Technical document and financial bid are to be submitted in technical (Statutory Non Statutory folder) and financial folder concurrently duly digitally signed in the www.wbtenders.gov.in

1. The financial offer of the prospective tenderer will be considered only if the technical document both (Statutory Non Statutory folder) of the tenderer found qualified by the undersigned. The decision of undersigned will be final and absolute in this respect. The both list of responsive and non responsive bidders will be displayed in the website and also notice board of this office on the scheduled date and time.
2. Eligibility criteria for participating shall have satisfactory completed as a prime agency during the last 5 (five) consecutive years from the date of completion to the date of issue of this notice at least one work of ***similar nature*** under the authority of state govt./central govt./ central govt. under taking/statutory body constituent under the stature of central/state govt. and having a magnitude of 40 (forty) % of the amount put to tender. The completion certificate and detail communicational address of the client must be indicated in the credential certificate. (Non statutory document)
3. P. Tax deposit challan for current financial year , PAN Card, GST Registration Certificate, P.F, ESI & other documents has to be accompanied with the technical bid document. (Non-Statutory Documents)
4. Registered Partnership Deed in case of partnership firm has to be submitted. The Company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, where uploading any tender for on behalf of company or firm invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the director of such company or the partners of such firm to upload such tender (Non-Statutory Documents). Joint venture will not be allowed.
5. The tenderer shall established field testing laboratory equipped with requisite instrument and technical staff according to the requirements of works to be executed.
6. Payment will be made as and when fund is available from the concerned source(s). No claim whatsoever for delaying in payment, if any, will be entertained. Maximum total 2 (two) nos. bill (including final bill) may be paid for the work. Contractors are requested to quote their rate accordingly.No arbitration is allowed in this contract.
7. 03 (three) % value of the work will be retained as security deposit (including 2% EMD) which will be released after as per tender notice from successful completion project. Agencies have to arrange land for direction of Plant & Machineries, storing of materials labour shed, Laboratory etc. water and electricity at their won cost and responsibility.
8. No material will be issued from the department.
9. Constructional labour welfare cess at @1% of the bill value will be deducted from every bill.
10. Contractors shall have to comply with the provision of A) the contract labour (Regulation & Abolition) Act. 1917 B) apprentice Act 1961 & C) Minimum wages Act. 1948 of the notification thereof or any laws relating thereto and the rules made and order issued thereunder form time to time.
11. The schedule of rates: as given in BOQ.
12. During scrutiny if it comes to notice of the tender inviting authority that the credential(s) or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
13. The authority reserves full right to cancel the whole/ part of any e- NIT due to any unavoidable circumstances and for that no claim what so ever will be entertained. The work order will be issued subject to workable condition at the site of the work and Payment will be made according to availability of fund.
14. Bids shall remain valid for a period not less than 120 (One Hundred Twenty) days from the last date of submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
15. Before submission of tender, the tenderer shall have to acquaint by actual visit to the site as regards prevailing condition and tenderer submitting tender shall be deemed to have done so. He must acquaint himself with local conditions of labour, material, transport, electricity, water, Panchayat regulation etc.
16. It will be contractor's responsibility to keep the road open to all kind of traffic during the execution of work. No Claim what-so-ever will be entertained for idle labour, establishment cost of hire & labour charges of tools & plants etc. at any circumstances. The tenderers should please note that no claims for compensation for loss or damage that it may be sustained by them due to reason beyond Control of the undersigned, will not be entertained and no such compensation for loss or losses will be paid to the Contractor. The work including supplying, unloading, stacking etc. at working site. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle shrubs etc. for which no extra payment will be made.

17. Date and Time Schedule :

SI No.	Particulars	Date & Time
1	Date of publishing e-Tender	08.05.2025 at 18.00 hrs.
2	Date of start of downloading the documents, submission of Technical Bid and Financial Bid etc.	08.05.2025 from 18.00 hrs.
3	Date of closing of downloading the documents, submission of Technical Bid and Financial Bid etc.	16.05.2025 at 17.00 hrs.
4	Period of deposition of cost of Tender Cost, Earnest Money.	08.05.2025 to 16.05.2025 up to 16.00
5	Date of opening of Technical Bid.	20.05.2025 at 11.00 hrs.
6	Date of produce of Original Bid documents to the Tender Inviting Authority for physical verification	20.05.2025 at 12:00 pm to 13:00 pm
7	Date of opening of Financial Bid	After Technical Evaluation Done

18. The contractor shall pay of charges & fees legally payable for act out of their works & hold the employer free of such cost. The bidder who has the work order of construction of toilet of at least 40 nos
19. .. from the office of the undersigned under MNB will get preference if he/she has other credential as noted in column No. 6 with his/her capacity. For participating Electrical & solar works, agencies have to submit/upload the engagement paper of an electrical engineer/Supervisor (Govt. license holder having Supervisory Certificate of competency under Part-1, 2 & 11) and payment have to be made for this purpose of his own cost.
20. Contractor has to execute the work on strict supervision of the NIRMAAN SAHAYAK/ Authority.
21. Decision of authority will be final & binding on contractor in case of any dispute.
22. All tools, plants & machineries including vibratory, road roller etc. required to execute the Contract and display board at the site before starting the job indicating the following points have to be arranged by the contractor at his own cost.
 - i) Name of the work.
 - ii) Name& nature of the contract.
 - iii) Name of the Executing Agency.
 - iv) Name & Address of the Contractor.
 - v) Estimated amount.
 - vi) From which fund the work is being executed
 - vii) Time of completion.
23. The works are time bound project & time of completion of work should be strictly followed.
24. The undersigned reserved the right to ask the tenderer to submit analysis of the quoted rate at any point.
25. Audited accounts of last three financial year will have to be submitted in case of Engineers cooperative society and labour cooperatives. Credential of similar type of works as noted in column-(6) earlier will have to produce in case of Engineer cooperative societies.
26. **Time is the essence of contract.** The successful contractor must start the work within seven days from the date of signing of agreement / contract failing which the undersigned may cancel the work order & contract and forfeit the earnest money. The work should be completed within the prescribed time. No extension of time will be allowed except in special cases if it is found that the delay caused due to such reason which is beyond the control of the contractor and on the issue whether any reason is beyond the control of the contractor, the decision of the undersigned shall be final.
 - a. A penalty @ 0.1% (Zero point One percent) of the value of work may be imposed on per day of delay. If during execution of work it is found that the progress of work is very slow and the contractor failed to speed up the work even after repeated reminders and the work is going to be delayed unnecessarily due to fault on the part of contractor and / or the quality of work is not as per the plan & estimate and the contractor does not make required rectification after being so instructed, the work order and contract shall be cancelled, the earnest money shall be forfeited, the contractor may be blacklisted and claim of payment of works already executed before such termination, may not be considered or entertained.
 - b. In case of such mid-term termination of the work order and contract, the undersigned may also proceed to get the balance work completed by engaging other contractor/s agencies or departmentally. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills of the defaulting contractor, if claim of such bills has not been forfeited at the time of termination of work order and contract as mentioned at point -(a) above.
 - c. In case any work(s) awarded by the Authority before lying pending after due date/time, the work(s) must be completed by the contractor and the completion certificate of the said work(s) must be submitted before the undersigned at least 2 (two) days before the date of opening of Technical Bid. Otherwise his/ her Bid may be treated as cancelled.

- d. The bidder offers bid for more than one work must submit the detailed information on his/ her capacity for completion of those works such as capital required and engagement of sufficient labour, Machinery and capacity of handling of the work etc at least 2 (two) days before the date of Technical Bid opening or else his/ her Bid may be treated as cancelled or only one of those work may be offered no arbitration what so ever in these case shall be entertained.
- 27. VAT / GST/ IT and other statutory deductions at the prescribed rate will be deducted at source during payment of each bill (R/A or Final).
- 28. 03% of the bill amount shall be deducted as security money from each bill (including 02% of the Tender Amount or the amount mentioned as EMD). This will be released after one year in case civil structural works and six months in all other cases from the date of completion subject to condition that no defect appears in the work. In case of defects found within one year/six months the same should be repaired properly by the contractor in his own cost and after repairing, the earnest money may be released in full or part depending on the nature of defect.
- 29. For materials that will be used in the road construction against which payment of royalty to competent authority is mandatory under any existing act or rule, original copie/s of Challan/s as proof of deposition of royalty is/are to be produced at the time of processing of bill failing which bills shall not be entertained.
- 30. This notice shall form part of term and conditions of tender, tenderers shall be bound to abide by the same.
- 31. The bidder should quote rates in percentage in BOQ in prescribed place.
- 32. The Bidder must sign with date at the bottom of every page of all documents submitted by the bidder. Incomplete tender will be summarily rejected.
- 33. The Amount of cost of tender paper/ Tender Fees be remitted through online payment method through ICICI payment gateway as per system requirement is non refundable at any cost.
- 34. All materials to be used in the works shall be the best of the kind and to be approved by the Engineer-In – Charge. Bricks shall be of 1st class quality, well burnt in kiln, sound, hard, true to shape and of the standard dimension. Cement shall be used of ISI marked like ACC / Ultra-Tech / Lafarge - Concreto / Ramco/Birla Gold etc. quality. Steel shall be used of ISI marked like Tata / SAIL / Elegant / Captain / Ankit TMT etc. quality. All sand shall be clean, sharp and free from clay, loam, organic or any other foreign materials. Sand for all cement concrete works must be Bishnupur quality. Medium sand may be used in cement mortar for masonry, plaster etc. Doors, windows etc shall be as per design and direction of the Engineer-in-Charge. All fitting shall be of the best quality of the type and must be to the prior approval of the Engineer-in-Charge. Paint used in the works shall be of the best quality of ready mixed paint of ISI marked like BERGER/ASIAN PAINTS etc. quality.
- 35. Contractors who have sound financial status and having experiences in timely completion of similar nature of work as mentioned above and also who have satisfactorily completed during the last three years at least one work of similar nature and having a credential of 40% of the value of work for which application are invited or they/he should be satisfactorily executing currently at least one work of similar nature and having completed billing not less than 40% of the value of work for which the application is sought for. Self attested copy of the Authentic documents of experiences, resources and financial solvency in the shape of payment certificates of works already executed during the last years are to be accompanied and uploaded at the time of submission of tender and original copy of these may be produced with the undersigned/ Tendering Authority at least 2 (two) days before the date of opening of Technical Bid.
- 36. All works will have to be done according to specification approved by the authority and if no specification is mentioned then decision of authority is final and binding on all.
- 37. Additional Performance Security: - The Additional Performance Security will be obtained from the successful bidder if the accepted bid value is 80% (eighty percent) or less of the estimated amount put to tender. The Additional Performance Security will be equal to 10% (ten percent) of the amount put to tender. The Additional Performance Security will be submitted in the form of Bank Guarantee from any schedule bank as per prescribed format before issuance of work order. If the bidder fails to submit Additional Performance Security within seven working days from the date of issuance of letter of acceptance, his Earnest Money will be forfeited. The said Bank Guarantee shall be valid upto the end of the Contract Period and will be renewed accordingly if required. If the bidder fails to complete the work successfully, the Additional Performance Security will be forfeited at any time during pendency of the Contract Period. Necessary provision regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract will in no way affected / altered by this Additional Performance Security.
- 38. The bidder have to submit Affidavit containing name of the work with NIT & SL No. must be countersigned by Notary persons.
- 39. The agency should have to obtain registration certificate and labour license from the Regional Labour Office in respect of building and other construction workers welfare “Cess Act” 1996 within 10 days from the date of issue work order failing of which termination of contract will take effect as per rule.
- 40. Original bid documents should be submitted for physical verification as per prescribed date & time schedule by the bidder or his/her representative, failing which the bid may not be allowed for Technical Evaluation.

41. The bidders have to submit Bank Solvency Certificate of an amount not below 80% of tender value at the time of dropping of tender.

This notice shall form part of terms and conditions of tender and tenderers shall be bound to abide by the same.

INSTRUCTION OF BIDDERS

Instruction / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in>. The contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC):

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-1 of Guideline to Bidder. DSC is given as a USB e-Token.

3. Collection of Tender Documents:

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Participation in more than one work:

Normally, any contractor can collect and submit tenders for maximum 50 % of the total number of works (rounded upto next higher integer) in any particular NIT depending on his credential and financial capability.

5. Submission of Tenders:

5.1 General process of submission:

Tenders are to be submitted through online to the website stated in Cl.1 in two folders at a time for each work, one in **Technical Proposal** & the other is **Financial Proposal** before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

5.2 Technical proposal:

The Technical proposal should contain scanned copies of the following further in two covers (folders).

A-I. Statutory Cover Containing.

- i) Prequalification Application.
- ii) Tender form no. 2911(ii) & NIT with all agenda & corrigendum (download & upload the same Digitally Signed). *Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(ii), the tender liable to summarily rejected.*
- iii) Special Terms, Condition & Specification of works, Drawings (if any).

Note: - Tenders will be summarily rejected if any item in the statutory cover is missing.

A-2. Non Statutory/ Technical Documents Cover Containing.

- i) Professional Tax (PT) deposit receipt challan for the current financial year, Pan Card, Sahaj (ITR-I) for the last financial year, VAT Registration Certificate for the current financial year.
- ii) Registration Certificate under Company Act. (If any)
- iii) Registered Deed for partnership Firm/ Article of Association & Memorandum.
- iv) Power of Attorney (For partnership Firm/ Private Limited Company, if any)
- v) Clearance Certificate for the Current year issued by the Assistant Register of Co-Op(s) (ARCS) by laws are to be submitted by the Registered labour Co-Op(s) Engineers"Co-Opt(s).
- vi) Credential certificates for completion of at least one similar nature of work under the authority of state/central Govt. statutory bodies under State/Central Govt. constituted under the statute of the state/State Govt. having a magnitudes **40 (forty) per cent of the estimated amount put to tender** in a single work order during the last 03(three) years prior to the date of issue of this NIT is to be furnished.
- vii) Self certified document in favour of financial capability to carry out the works.

Note: Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to summarily rejected for both statutory & non statutory cover.

THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGE IN THE FOLLOWING MANNER.

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub Category Description	Details
A.	Certificates	Certificates	<ol style="list-style-type: none"> 1. GST Registration certificate. 2. PAN. 3. P.TAX (Challan) 4. Income Tax Return for last three financial years. and other relevant documents as stated.
B.	Company details	Company details –I	<ol style="list-style-type: none"> 1. Proprietorship Firm (Trade License). 2. Partnership Firm (Partnership Deed, Trade License) 3. Society Registration Copy. 4. Power of attorney.
C.	Credential	Credential -1	<ol style="list-style-type: none"> 1. Work order, payment certificate, completion certificate which are applicable for eligibility of respective work.

5.3. Financial proposal:

- i). The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ) the contractor is to quote the rate (Percentage above/below/at par) online through computer in the space marked for quoting rate in the BOQ.
- ii). Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

6. Opening & evaluation of tender:

Opening of Technical proposal:-

Technical proposals will be opened by the **Pradhan, Brahmandiha Gram Panchayat, Brahmandiha**.

- i) Intending tenderers may remain present if they so desire.
- ii) Cover (folder) statutory documents would be open first & if found in order and correct, cover (Folder) for non statutory documents will be opened. If there is any deficiency in the statutory & non statutory documents the tender will summarily be rejected.
- iii) Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the tender evaluation committee.
- iv).Uploading of summary list of technically qualified tenderers.

NB: While evaluation, the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if those are not produced within the stipulated time frame, their proposals will be liable for rejection. Complaint, if any, from any other viable & eligible bidder amongst participated bidders must be lodged within 2 (Two) days from the date of technical bid opening.

Opening and evaluation of Financial Proposal:

- i) Financial proposals of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.
- ii) The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.

7. Acceptance of Tender:

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Contract. The Agreement in W.B.F. No. 2911(ii) will incorporate all necessary documents e.g. N.I.T. all corrigendum, special terms & condition ,specification of work, Drawings, different filled up forms ,B.O.Q. and the same will be constituted between the Accepting Authority and the successful Bidder.

8. Penalty for suppression / distortion of facts:

Submission of false document by tenderer is strictly prohibited & if found the tenderer will be suspended from participating in the tenders on e-tenders platform for a period of 3(three) years. In addition this user ID will be deactivated & Earnest money Deposit (EMD) will stand forfeited.

9. REJECTION OF BID:

The Employer (tender accepting authority) reserves full right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract or agreement / work order without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.


 Pradhan
 Brahmandiha Gram Panchayat
 Pradhan
 Brahmandiha Gram Panchayat

Copy forwarded for information and for wide publication to:-

1. The Sub-Divisional Officer, Khatra, Bankura.
2. The Savapati, Indpur Panchayat Samiti
3. The Block Development Officer, Indpur Block.
4. Office Notice Board.
5. Office Copy.

Smruti
Pradhan
Brahmandiha Gram Panchayat
Brahmandiha Gram Panchayat

PRE QUALIFICATION APPLICATION

To,
Pradhan,
Brahmandiha Gram Panchayat
Brahmandiha ,Indpur , Bankura

Ref: Tender no -

Sl.No.-

Name of Work : -

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I/we hereby submit all the necessary information and relevant documents for evaluation.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that-

- (a)Tender inviting & Accepting Authority/Engineer-in-charge can amend the scope & value of the Contract bid under this project.
- (b)Tender inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject application without assigning any reason.

Address:

Name of Bidder :-----

Mobile No - -----

E-mail address:-----

Office address:-----

Enclo: e-Filing :-
Statutory Documents.
Non Statutory Documents.
Financial Document.

Date :

Signature of applicant