

ANNEXURE-1
NOTICE INVITING TENDER FOR WORKS CONTRACT
Section – 6.5

Office of the Rajarhat Bishnupur-1 No. Gram Panchayat

Tender Notice No.- RB-I/2024-25/1006, Dated 27.12.2024

Date of Publishing :27/12/2024 (03:30 PM)

NOTICE INVITING TENDER

Tender is invited through online only from the experienced and resourceful bidders for execution of the work(s)
work(s) mentioned below in Annexure - A

Annexure – A

Sl.No.	Name of Work	Site Details	Source of Fund	Estimated Amount	Tendered Amount	Earnest Money 2%	Required Credential	Work Completion Period
				(Rs.)		(Rs.)	(Rs.)	Days
1	Supply of BOLERO NEO+ P4 Ambulance (BS 6.2) Source of Fund: BEUP, Year 2024-25	RB-I GP	BEUP	1416210.00	1416210.00	28324.00	Bonafide Suppliers having credentials in such type of work @ 40% of work value in a single work awarded not earlier than 2021-22	30 Days

Intending bidders may download tender documents from e-procurement portal of Government of West Bengal (www.wbtenders.gov.in) The pre-qualification and bid documents duly filled and digitally signed in all respect may be submitted online through mentioned e-portal. Gram Panchayat does not take any responsibility for the delay due to any network hazards. Cost of pre-qualification and bid document is as stated in the above table for online bids.

Information to bidders- -

Cost of Tender Document	FOR SL NO.-01	NIL
Date of Publishing	Please see the published e-NIT on e-procurement portal.	
Date of Downloading Documents / Sale Start Date	Please see the published e-NIT on e-procurement portal.	
Bid Submission Start Date	Please see the published e-NIT on e-procurement portal.	
Bid Submission End Date	Please see the published e-NIT on e-procurement portal.	
Bid Opening Date (Technical)	14/01/2025- after 10:30 am OR on any other day and time as desired and fixed by the tender authority	
Bid Opening Date (Financial)	After Completion of Technical Evaluation	
Place of Opening Bid	Rajarhat Bishnupur-1 No. Gram Panchayat Office	

Annexure – B

Terms & Conditions- -

- No separate intimation will be given unless the above dates are changed. In case of change of dates, due intimation will be given online only. No individual intimation will be given.
- The Bidder should submit his tender documents along **with self-attested scan copies of**
 - PAN with last three years (2021-2022, 2022-2023 & 2023-2024) Income Tax Return with balance sheet. (IT files are mandatory to be audited by Chatter Accounts)
 - Professional Tax Registration Certificate with current challan (2024-2025)
 - Current Year Trade Registration Certificate/License from local body – (2024-2025)
 - GST Registration Certificate.
 - GST RETURN **Last Quarter**
 - Manpower (Technical or Non-Technical supervisor both are accepted).
 - Bidder has to submit his/her own details on the letter head of his/her firm with Phone no., Email address, and residential address.

- Bidders must submit Credential (60% of estimated amount) in similar nature of work during last three years.

NOTE-1. Only one credential certificate needs to be uploaded which satisfies the work criteria. In case of multiple credentials only the 1st credential uploaded will be considered for evaluation and Bidder must submit Credential/Completion certificate & Work Order for the same particular work. **(If Credential/Completion certificate & Work Order are for different jobs then that credential will not be considered.)**

NOTE-2. BIDDER MUST SUBMIT **(26AS)/Bank Statement** TO PROVIDE CORRECTNESS OF HIS CREDENTIAL.

- The complete set of Credential as per point-03 to be uploaded in the specific folder - (CREDENTIAL).*
- The undersigned reserves to right to accept or reject any or all application received without assigning any reason to any applicant.
 - The attending tenderers or their representative may remain present at the time of opening tender.
 - If the last date of submission and date of opening of tender fall as holiday, the tender will be received and opened on the next working day at the time and venue.
 - Cost of Tender Document and Earnest Money will be deposited through online payment as in the E-tender portal**
 - The scan copy of NEFT/RTGS Deposit slip of both (Tender fees and EMD) to be uploaded in the specific folder - (FEES DETAILS).*
 - No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Co-operative Society/Government owned Company/ Government Undertaking / Corporation / Engineering Co-operative etc. In other words, all participating bidders will be treated on equal basis only and no favourable / special considerations will be accorded to any bidders. Any bid not accompanied by an acceptable bid security shall be rejected outright as non-responsive.
 - The earnest money of unsuccessful bidders will be refunded as promptly as possible, after issuance of work Order to the successful bidder.
 - The earnest money of the successful tender shall be treated as part of security deposit and balance amount of successfully deposit to reach it to **3%** of the total value of the work as quoted by him will be deducted from every running payment (not exceeding two including the final bill) made to the contractor on account of work done. The whole amount of security

deposit will be retained for a period of six (6) months from the date of completion of the work unless otherwise mentioned.

11. The bidder should quote rates in absolute numerical values (both in figure & words) and percentage against the estimated cost. The quoted amount must be written or typed neatly. Corrections if any should be properly authenticated. Scheme wise separate comparative analysis will be made.
12. All quoted amount should be inclusive of all charge including the carriage up to the site of work, loading & unloading charges, royalty, toll, all duties taxes and other levies. No additional claim will be entertained for any increase in railways freight, market price, carriage charges etc.
13. Tender amount is excluding of GST & Labour Cess. GST (CGST, SGST & IGST) & Labour Cess will be added in bill as per Government norms as applicable time to time.
14. Original certificate must be produced by the tenderer during the time of scrutiny of the Bid document if authority desires. Partnership deed and other relevant papers (in case of Firm/ Company) should be produced at the time of application if required.
15. All works will have to be done according to specification and drawing approved by the authority and as per direction of Nirman Sahayak of this office, unless otherwise mentioned.
16. The bidder advised to visit and examine the site of Work and its surroundings and obtain all information and data for preparing the bid and entering into a contract. No complain about the site will be entertained afterwards. The costs of visiting the Site and collection of information and data shall be at the bidder's own expense.
17. Multiple bids (more than one bid by same bidder) and variable rates (two rates work by same bidder in a tender) shall be rejected outright. Bidder shall submit only one bid either by himself, or as partner in a joint venture.
18. Bidder(s) may be asked to submit rate analysis for items where the quoted rates either below or above 5% than the estimated cost. Such bids may also consider as null and void if there is a reason believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced unreasonable.
19. No. member or employee of a Gram Panchayat or any of their family members or relatives shall directly or indirectly participate in bidding process or execution of work as Contractor or Sub- Contractor.
20. The Quoted rates shall remain valid for a period of 90 (ninety) days from the date of NIT and the contractor will be liable for execute of work in accordance with the quoted rates or any other terms & condition as recorded by the bidder.
21. It has to be borne in mind that the payment would be made subject to the availability of fund under appropriate Head- of- Account.
22. No consumable materials will be supplied to the contractor for any work. Contractor will be responsible for procuring all materials required for proper execution of work at his own cost.
23. Before starting the work, the work site must be dressed and cleared cutting all sorts of jungle, shrubs etc. for which no extra payment will be made.
24. Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for construction work is equal to or more than the total bid value. The available bid capacity will be calculated as under-
Assessed Available Bid capacity = (A*N*M - B) Where
A = Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level to the last year at the rate of 8 percent a year) taking into account the completed as well as works in progress, N = Number of year prescribed for completion of the work for which bids are invited (period upto 6 months to be taken as ½ and more than 6 months as 1 in a year, M = 3, B = Value, at the current indexed @ 8% per Annual price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.
N.B. The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of an Executive Engineer or equivalent. Otherwise, those Certificates will not be considered in the Evaluation process.
25. The successful tenderer will have to start the work within 7 days from the date of receiving work order and have to complete the work within the time specified for completion. No extension of time will be allowed except in special situation. If any contractor fails to complete the work within stipulated time the work order issued in his favour will be cancelled without assigning any reasons. **A penalty of 1% of the estimated value of work will be imposed on per day delay.** Which will be recovered from the security money in realization of such penalty and if there is may amount due on this account that shall be realized from the unexecuted work by any other means including other tenderer(s). The excess expenditure, if any, due to such a step will be recoverable the unpaid bill(s)/ earnest of the tenderer. This is apart from any other measure; the undersigned may take including blacklisting of the contractor.
26. Successful bidder must execute an agreement on Non-Judicial Stamp paper worth of Rs. 10.00 within 7-days from issuing of letter of Acceptance from this end and cost of stamp paper will by him. Failure to execute the contract will lead to automatic cancellation of the bid.
27. Measurement of work will be done as per P.W.D of I.S or P& RD Specifications.
28. The all materials which are supplied by Contractor for specified work must be followed by its specifications.

29. Work of the materials of inferior to the schedule quality will not be allowed. If so the supplied materials shall be replaced within 24 hrs at his own risk and cost.
30. ITDS and the Building and Other Construction Workers Welfare CESS at the prescribed rate will be deducted at sources.
31. The contractors must obey the Environment & social Management Framework guideline i.e. no work can be done which is affecting environment and benefit of the marginalized section of the locality. As for example no child labour shall be engaged, minimum stipulated facilities to the labour shall be arranged etc.
32. After receiving work order the contractors must keep the close contract with the Nirman Sahayak of this office to enable to him to check the quality & quantity of the supplied materials time to time.
33. Acceptance of lowest bidder is not obligatory and the undersigned reserves the right to accept or reject any or all the Tender without assigning any reason whatsoever.
34. The Contractor must maintain all the terms and conditions as laid down in the, other tender paper, agreement paper and other documents. If any contractor fails to maintain the terms and conditions his tender shall automatically stand rejected and his earnest money shall be forfeited and all the measurable steps will be taken against him as per law.
35. All THE OTHER REQUIRED DOCUMENT TO BE SUBMITTED IN THE SELECTIVE FOLDER. (FOLDER NAME- ALL REQUIRED DOCUMENT AS PER NIT)
36. This tender procedure may be cancelled at any stage without assigning any reason thereof.
37. Required test reports should be submitted after completion of the work.
38. **Three phase printed photograph (Pre Work, Ongoing Work, Post Work) from same point should be submitted along with bill copy and it is mandatory.**

Sonanti Mondal.
Prodhan
Rajarhat-Bishnupur
1 No. Gram Panchayat

Prodhan
Rajarhat Bishnupur-1 No. Gram Panchayat
Rajarhat, North 24 Paraganas

Memo No.- - RB-I/2024-2025/1006, Dated 27.12.2024

Copy forwarded for information with a request to wide publicity to- -

- i) The Subdivisional Officer, Barasat, N-24 Pgs
- ii) The Block Development Officer; Rajarhat, N-24 Pgs
- iii) The Savapati, Rajarhat Panchayat Samiti, N- 24 Pgs
- iv) ISGPP-II Barasat
- v) The Sub- Post Master.; Rajarhat Bishnupur Post Office
- vi) The Sanchalak, Silpo O Parikatham Uposamity; Rajarhat Bishnupur 1 NO. G.P.
- vii) Office Notice Board; Rajarhat Bishnupur-1 No. G.P.

Sonanti Mondal.
Prodhan
Rajarhat-Bishnupur
1 No. Gram Panchayat

Prodhan
Rajarhat Bishnupur-1 No. Gram Panchayat
Rajarhat, North 24 Paraganas