

Office of the Baghasty Gram Panchayat

Vill + P.O – Benadiha

P.S – Keshiary

Dist – Paschim Medinipur

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NOTICE INVITING e-TENDER

No :- 360/BAGH/15th CFC/TIED/2024-25

Date :-28-11-2024

The separate tenders are invited by the undersigned for the works related to 15th CFC mentioned below through electronic tendering process (**e-Tender**). The Bonafide and resourceful tenderers may visit website for the tender notice and details and submission of bid will be through the website <https://www.wbtenders.gov.in> only . The tender shall be available for viewing in our website [http://wbtenders.gov.in/nicgep/app] on 29-11-2024 after 10.00 A.M .

Annexure – A

Sl. No.	Name of the Work	Site Details	Source of Fund	Estimated Amount (Rs.)	Earnest Money (Rs.)	Required Credential (Rs.)	Work Completion period	Cost of Tender Form (Rs.)
1	SINKING OF CYLINDER TUBEWELL NEAR BARADIHA SHITALA MANDIR AT BARADIHA. ACTIVITY CODE - 98033683	BARADIHA	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
2	SINKING OF CYLINDER TUBEWELL NEAR KALIPADA ROUTH HOUSE AT DURGAPUR. ACTIVITY CODE - 98033531	DURGAPUR	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
3	SINKING OF CYLINDER TUBEWELL NEAR KULBANI SHIBALAYA MANDIR ICDS AT KULBANI. ACTIVITY CODE - 98033242	KULBANI	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
4	SINKING OF CYLINDER TUBEWELL NEAR PURNA ROUTH HOUSE AT KHARIPARA. ACTIVITY CODE - 98033031	KHARIPARA	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00

5	SINKING OF CYLINDER TUBEWELL NEAR NIRMAL BHUNIA HOUSE AT BAGHASTY. ACTIVITY CODE - 98032864	BAGHASTY	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
6	SINKING OF CYLINDER TUBEWELL NEAR ARATI PAIKAR HOUSE AT MAHABIRA. ACTIVITY CODE - 98032461	MAHABIRA	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
7	SINKING OF CYLINDER TUBEWELL NEAR SHITALA MANDIR AT KHARIPARA. ACTIVITY CODE - 98032330	KHARIPARA	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
8	SINKING OF CYLINDER TUBEWELL NEAR KANPUR BAGLATA HAAT. ACTIVITY CODE - 98292146	KANPUR BAGLATA	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
9	SINKING OF CYLINDER TUBEWELL NEAR SARBESWAR JANA HOUSE AT KULBANI. ACTIVITY CODE - 98291862	KULBANI	15 th CFC (TIED)	40,000.00	800.00	24,000.00	30 DAYS	250.00
10	CONSTRUCTION OF COMMUNITY TOILET NEAR PRIMARY SCHOOL AT PRATAPPUR. ACTIVITY CODE - 97653664	PRATAPPUR	15 th CFC (TIED)	3,49,919.00	7,000.00	2,10,000.00	60 DAYS	750.00
11	CONSTRUCTION OF COMMUNITY TOILET NEAR ST ANTHONY CHURCH AT HAJIGHAT. ACTIVITY CODE - 97652997	HAJIGHAT	15 th CFC (TIED)	3,49,919.00	7,000.00	2,10,000.00	60 DAYS	750.00

- For e-tendering, intending tenderer may download the tender documents from the above said website directly with the help of digital signature certificate (DSC). The cost of **tender form** and **Earnest money** shall be deposited by the intending tenderers to the Gram Panchayat **A/C No – 1629000100008463 , Bank Name – PNB , Branch – KULBONI , IFSC – PUNB0162900**
- The Earnest money @ 2% of the tender amount should be deposited in the above stated A/C No. within the stipulated time period.
- Properly indexed and self-attested documents and duly digitally signed of both the technical bid and financial bid should be concurrently submitted in the website mentioned above as per time schedule given below.
- Eligibility criteria for participation in the e-tender process.**

- i. The prospective tenderers as a primary agency, should be have satisfactorily completed at least one work of the **similar nature** for a magnitude of **60%** of the amount put to the tender under the State Government or its undertaking or the Central Government or its undertaking or any Statutory body during the last **3(three) year** from the date of issue of this notice.
- ii. Technical bid documents should be accompanied with copies of tenderer's **PAN** card, **P.TAX** receipt/challan for the last three consecutive year including current year, **GST** registration certificate (if any).
- iii. Registered Co-operative societies of unemployed engineers and diploma holders in engineering are required to furnish valid Bye-laws. Latest audit report, valid clearance certificate from Assistant Registrar of Co-operative societies for the year 2013-14 along with other relevant supporting papers.
- iv. A company shall furnish to furnish the Article of Association and Memorandum.
- v. The partnership firm is requested to furnish the copy of registered partnership deed.
5. Payment of bill on its production will be made after successful execution of the work subject to availability of fund and no claim, whatsoever, will be entertained for any delay in payment. No escalation charge will be entertained against any e-NIT/any accepted tender. Deduction of Income tax, GST (TDS) (if required), construction worker's welfare Cess, etc. will be made at source in accordance with the existing rules/orders.
6. Neither any Mobilization advance nor any Secured Advance will be allowed.
7. The contractor shall have to arrange nearest to the worksite, required land for installation of plant and machineries (specified for each awarded work), storing of materials, provision of labour shed and laboratories etc. at his own cost and responsibility.
8. **Date and Time schedule:**

Sl. No	Particulars	Date & time
1	Date of uploading NIT documents (online)	29-11-2024 at 10.00 A.M
2	Starting date of downloading documents (online)	29-11-2024 from 11.00 A.M onwards
3	Last Date of downloading of documents (online)	06-12-2024 till 04.00 P.M
4	Pre- bid Meeting date (Office)	29-11-2024 at 2.30 P.M
4	Starting date of submission of Bid (online)	29-11-2024 from 11.00 A.M onwards
5	Last date of submission of Bid (online)	06-12-2024 till 6.00 P.M
6	Last Date of submission of EMD & cost of Tender form (online)	06-12-2024 till 4.00 P.M
7	Checking of Original Documents of Bidders in GP Office	06-12-2024 at 10.00 A.M onwards
8	Opening date of Technical Bid (online)	09-12-2024 from 10.30 A.M onwards
9	Opening date of Financial Bid (online)	09-12-2024 from 3.00 P.M onwards
10	Date & time for Financial Evaluation (online)	09-12-2024 from 3.00 P.M onwards

9. Financial bids of those tenderers who qualify in technical bid will only be open dates if change due to unavoidable circumstances will be published in the said website and the office notice board only without any individual intimation.
10. A tenderer may visit the site of works and its surroundings on his own cost in order to prepare bid for its submission.
11. No cost of bidding shall be reimbursable by the office of the **Pradhan BAGHASTY Gram Panchayat** authority may accept or reject any tender without assigning any reason whatsoever, and is not liable for any cost that might have incurred by a bidder.

12. Refund of **EMD**: The Earnest money of all the unsuccessful tenderers will be refunded through on receipt of application from the tenderer from the office of The **Pradhan BAGHASTY Gram Panchayat**.
13. The earnest money deposited by a successful tendered will be converted into security deposit and the balance amount for security deposit @ 8% of the bill value will be deducted from the bill at the time of payment to retain 10% of bill value of the local work done (Final Bill value) from the security money for performance of work. No interest on security deposit will be paid by the tender accepting authority.
14. The willing tenderers may remain present at the time of opening of tender.
15. The **Pradhan BAGHASTY Gram Panchayat** reserves the right to cancel the e-NIT due to unavoidable circumstances and no claim in this respect will be entertain.
16. A tenderer's bid will be put rightly rejected with a forfeiture of his earnest money if it comes to the notice of the tender inviting authority scrutiny that the Credential or any other paper of a tenderer are manufactured/fabricated etc.
17. The tender inviting authority may verify the original Credential and other original documents of the lowest bidder if kind necessary before issuance of the work order and the work order will not be issued in favour of e-tenderer if it found on verification that such documents submitted by him is either manufactured or fabricated etc.
18. A clause stated in the letter notification will suspend the corresponding one mentioned in formal notification in the following sequence.
 - a. Tender form as prescribed
 - b. NIT
 - c. Special terms & conditions
 - d. Technical Bid
 - e. Financial Bid
19. Evaluation of technical and financial bid will be held at the chamber of the **Pradhan BAGHASTY Gram Panchayat** as mentioned in para 8 of this NIT.

INSTRUCTION TO BIDDERS

1. **General guidance for e-tendering**: Instructions/Guidelines for electronic submission of the tenders have been annexed for guidance/assistance of the tenderers to participate in e-tendering.
2. **Registration of Tenderer**: Any Tenderer willing to participate in e-tendering will have to get himself enrolled and registered with the government e-procurement system by logging on to the <http://wbtenders.nic.in> The tenderer is to click on the link for e-tendering site as given on the web portal.
3. **Digital signature certificate (DSC)**: for submission of tenders each tenderer is required to obtain a Digital Signature Certificate (DSC) from the approved service provider or the National Informatics Centre (NIC) on payment of requisite amount, the details of which are available in the website.
4. A tenderer can search & download NIT & tender documents electronically, the only mode of collection of tender documents from computers once he logs on to the website using Digital Signature Certificate (DSC).
5. **Submission of Tenders**: General process of submission:
Both the technical and financial bid in separate folders will have to be submitted online in the website at time for each work before the notified date & time using the Digital Signatures Certificates (DSC) and virus scanned and duly digitally signed copies of documents should also be uploaded in the website (these documents will get encrypted i.e transformed into non-readable formats).

6. COVER "A"

Technical Bid

(Technical Bid should contain scanned copies of the following in the cover)

- i. Scanned copy of **Trade License**.
- ii. Scanned copy of Bank Deposit Slip towards Tender Form & Earnest money (EMD) and as prescribed in the NIT against each of the works in favour of the **PRADHAN, BAGHASTY GRAM PANCHAYAT**.
- iii. Scanned copy of proper Credential Certificate in form of Completion Certificate/Payment Certificate of at least one work of **similar nature** having a magnitude of **60% (sixty)** percent of the amount put to tender under the State Government or its undertaking or the Central Government or its undertaking or any statutory body during the last **03 (three)** years from the date of issue of this notice.
- iv. Scanned copies of Professional Tax (**P Tax**) deposit receipt/challan for the financial year 2022-23, 2023-24, 2024-25, the **ITR** for 2022-23, 2023-24, 2024-25, **PAN** card, the **GST** registration Certificate (if any).
- v. Scanned copy of registration certificate under the Companies act (if applicable).
- vi. Scanned copy of registered deed of partnership firm/Article of association & memorandum (if applicable).
- vii. Scanned copy of upto date "No objection certificate" issued by the Assistant registrar of co-operative societies (ARCS) (if applicable).
- viii. Scanned copy of Power of attorney (for partnership firm/Pri GSTe limited company) (if applicable).
- ix. An engineering co-operative society, if not categorically mentioned in NIT will have to submit credential as mentioned above and is exempted from deposit of earnest money only.
- x. **N.B: All the Bidders are requested to upload the scan copy from original documents and Original copies of all documents have to be produced on demand for checking otherwise tender will be rejected.**

7. COVER "B"

Financial Bid

The financial proposal should contain the following documents in one cover (folder) i.e. The contractor is to quote the rate (percentage Above/Below/At per) online through computer in the space marked for quoting rate in **Bill of Quantities (BoQ)**, only downloaded copies of the above documents are to be uploaded duly virus scanned & digitally signed by the contractor.


8. **Rejection of bid:**

The Employer (Tender issuing authority) reserves the right to accept or reject any Bid and to cancel the bidding process and reject all Bids at any time prior to the award of contract without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder or bidders of the ground for Employer's (Tender issuing authority) action.

9. **Tender Selection committee:**

- i. The committee will act for recommendation of technically and subsequently financially qualified bidders.

- ii. Intending tenderers may remain present during scrutiny of technical & financial bids. Technical bids will be opened first and the defective tender will be summarily be rejected.



Pradhan
Baghasty Gram Panchayat
Keshiary Dev. Block

Pradhan
BAGHASTY Gram Panchayat

Memo no 360 (7)/ BAGH/15th CFC/TIED/2024-25

Date - 28-11-2024

1. The Sub Divisional Officer , Kharagpur via email
2. Block Development Officer, Keshiary Dev. Block
3. ISGPP, Kharagpur via email
4. PNB, Kulboni Branch
5. PNB, Baghasty Branch
6. Post Master, Benadiha P.O
7. Notice Board


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