

Annexure-2  
NOTICE INVITING QUOTATION/TENDER FOR SUPPLY OF GOODS, MATERIAL OR EQUIPMENT  
Section-9.4

*Office of the Mathari-Khamar Gram Panchayat*

NIT No: 02/MKGP/2025-26 Date: - 25/07/2025

Memo no: - 167/MKGP/2025

Date: - 25/07/2025

**NOTICE INVITING TENDER/02/MKGP/2025-26**

Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

**Annexure-A**

Sl No.	Name of the work	ID NO	PLAN YEAR	Site details	Source of Fund	Work Value (In Money Rs.)	Earnest Estimated Amount		Work completion period.
1	TUBEWELL AT UPAR PARA MATHARI	110252242	2025-26	Mathari	15th CFC_Tied_1st_installment_2025-26	67098	80000	1600	7 Days
2	TUBEWELL AT NICH PARA MATHARI	110252706	2025-26	Mathari	15th CFC_Tied_1st_installment_2025-26	67098	80000	1600	7 Days
3	TUBEWELL AT TENTULTAL MATHARI	110253163	2025-26	Mathari	15th CFC_Tied_1st_installment_2025-26	67098	80000	1600	7 Days
4	TUBEWELL AT PAKAR KULI MATHARI	110253786	2025-26	Mathari	15th CFC_Tied_1st_installment_2025-26	67098	80000	1600	7 Days
5	INSTALLATION OF TUBEWELL AT PALMA UHATU	110270610	2025-26	Uhatu	15th CFC_Tied_1st_installment_2025-26	67098	80000	1600	7 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on any working day within **05/08/2025 03.00 PM**. Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be opened on **06/08/2025 at 01.00 PM**. in presence of the bidders, who may wish to remain present. Tender Form along-with relevant documents have to be purchased from the Gram Panchayat office.

**Information to Bidders:-**

Cost of Tender Document (tick in appropriate box)	Rs.250/- <input type="checkbox"/>
Date of Sale of Tender Form	On any working day from 28/07/2025 to 05/08/2025 (from 11.30 AM to 3.00 PM)

<b>Last date of dropping of Sealed Tender Form</b>	<b>On or before 05/08/2025 (up-to 03.00 PM)</b>
<b>Date of Opening of Tender</b>	<b>06/08/2025 at 01.00 PM</b>

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

### **Annexure-B**

#### **Terms & Conditions : -**

1. Cost of Tender Form (non-refundable) has to be paid in cash only.
2. Bidders must submit attested photocopies of valid GST registration Certificate (if any), last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License from local bodies as the case may be.
3. Bidders must submit Credential in similar nature of work during last three years.
4. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values (both in figures and words) and percentage against the estimated cost.
6. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
8. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on equal basis only and no favourable/special considerations will be accorded to any bidders.
9. Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelop.
10. Earnest money should be deposited in Cash/Cheque/Bank Draft or Government Bond/Securities duly pledged in favour of the **Pradhan, Mathari-Khamar Gram Panchayat** and will be refunded/forfeited as the case may be. In case of Cash/cheque/bank draft, the bidder must collect receipt from Gram Panchayat office and quote the Number in Tender Form. In case of Government Bond/securities respective pledged documents need to be submitted along-with Sealed Tender.
11. Successful Bidder (s) will be required to lodge security deposit (3% of the total value of the work as quoted by him) as performance security in the form of Cash/Cheque/Bank Draft/Government Bond / Securities duly pledged in favour of the Pradhan, Mathari-Khamar Gram Panchayat OR the amount may be deducted from every running payment (not exceeding two including the final bill) made and will be released after 3 months in all cases except ISGPP Block Grant where it will be released after 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.
12. GST, ITDS, SD and Labour Cess will be deducted as per existing rates fixed by the respective department of the government.
13. Pre-bid conference/meeting with the prospective Bidders will be held on 03/10/2023..... at 2.00 PM (not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.

**14. Work order will be issued as per availability of fund and approval in GB Meeting**

15. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
16. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
17. Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
18. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
19. Quoted rate shall be inclusive of all charges including royalty, VAT, tools charges, transportation etc.
20. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
21. Bidders will get necessary drawings with the Tender Form. All documents i.e. Technical bid documents and Tender Form signed by the Bidder must be submitted in Sealed envelope addressed to **Pradhan, Mathari-Khamar Gram Panchayat, Vill: Kashidih PO-Khamar, Pin-723202 PS Jhalda, District-Purulia**
22. GST amount will be paid if Tax invoice is submitted along with request of payment.
23. **All bidders have to submit upto date receipt of land and house tax.**

Memo No : 167(12) /MKGP/2025

Date : 25/07/2025

➡ Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:- S.D.O, Jhalda Sub-Division/ The BDO- Jhalda- I Dev. Block/Pradhan ALL GP UNDER JHALDA-I BLOCK/OFFICE NOTICE BOARD.

মার্বুরী বিঃ মুড়া  
Pradhan  
Mathari-Khamar G.P  
Pradhan,  
Mathari Khamar Gram Panchayat