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Annexure -1
NOTICE INVITING TENDER FOR WORKS CONTRACT
Section-6.5
OFFICE OF THE NAITA MALPAHARPUR GRAM PANCHAYAT

Memo No. : 55/NMGP/25-26

Date : 19/05/2025

NOTICE INVITING TENDER

Sealed Tender is invited from the experienced and resourceful bidders for execution of the work(s) mentioned below in Annexure-A.

Annexure-A

S. No.	Name of work	Site details	Source of Fund	Estimated Amount (In Rs.)	Tender Amount (including all taxes) (In Rs.)	Earnest Money (In Rs.)	Required Credential	Work completion period
1	RENOVATION OF TOILET OF PIYASARA BAZAR AT AYMAPAHARPUR (Activity ID- 97750319)	AYMAP AHARPUR	15 th FC (Tied)	45634.00	45634.00	915.00	60 % of Tender Amount	15 Days

Tender papers will have to be sent by Registered Post or Courier or may be dropped in the Tender Box kept at the office of the undersigned by hand (in sealed cover) and it should reach the office of the undersigned on any working day within **26.05.2025** not later than **3:00 P.M.** Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The sealed Tenders will be opened on the same day i.e. on **27.05.2025** at **3:00 P.M.** in presence of the bidders, who may wish to remain present. Tender Form along with relevant documents has to be purchased from the Gram Panchayat Office.

Information to bidders:

Cost of Tender Document	Rs 250/- for up to Rs. 200000/-	Rs 500/- for Rs. 200001/- to 500000/-	Rs 750/- for above Rs. 500000/-
Date of Sale of Tender Form	On any working day from 19.05.2025 to 26.05.2025 (from 11:00 AM to 3:00 P.M.)		
Last date of dropping of Sealed Tender Form	On or before 26.05.2025 (upto 3:00 P.M.)		
Date of Opening of Tender	27.05.2025 (at 3:00 P.M.)		

N.B. - If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

Annexure-B

Terms & Conditions :-

- Cost of Tender Form (non-refundable) has to be paid in cash only
- Bidders must submit self attested photocopies of GST Registration Certificate, PAN, Last three years Income Tax Return, Profession Tax Registration Certificate with current challan and Trade Registration Certificate/License (up to date from local bodies as the case may be).
- Self Declaration from Bidders regarding Valid PAN and GSTIN No and also bidders are not under composite scheme and will not charge against Tax.

RECEIVED
 B.D.O., Tarkewar, Houghly
 Sign: _____

- tender amount including all of taxes.
- deduction i.e. GST, ITDS and Labour Cess will be deducted as per existing rates fixed by the respective Department of the Government.**
- No payment shall be made without **Tax Invoice** from the contractor.
- Bidders must submit **Credential in similar nature of work during last three years.**
8. In case of bid/tender emanating from cartelization of bidders, entire tender process will be cancelled.
9. Bidders must quote rates in absolute numerical values (both in figures and words) and percentage against the estimated/Tender cost.
10. Rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
11. Multiple bids (more than one bid by same bidder) and variable rates (different rates of same item by same bidder) shall be rejected outright.
12. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Government owned Company/Government Undertaking/Corporation etc. In other words, all participating Bidders will be treated on equal basis only and no favorable/special considerations will be accorded to any bidders.
13. **Bidder must submit sealed envelope clearly mentioning serial number and name of work on top of the envelop.**
14. **Earnest money should be deposited in Bank Draft / Cash in favour of the Pradhan, Naita Malpaharpur Gram Panchayat** and will be refunded/forfeited as the case may be. In case of Cash/Bank Draft, the bidder must collect money receipt from Gram Panchayat office and quote the number in tender form.
15. Successful Bidder (s) will be required to lodge **security deposit (10 % of the total value of the work as quoted by him) as performance security in the form of Cash/Bank Draft in favour of the Pradhan, Naita Malpaharpur Gram Panchayat or the amount may be deducted from every running payment (not exceeding three including the final bill) made and will be released 6 months in case of Building, Culvert and Concrete Roads and 3 months in all other cases.**
16. Pre-bid conference/meeting with the prospective Bidders will be held on **26.05.2025 at 1:00 P.M.** (not later than 4 days before the last date of submission of Tender). Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
17. Site visit may be done by the bidders at their own cost.
18. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
19. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 5% than the estimated cost. Such bids may also be considered as null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
20. The Contractor shall furnish test certificates from the manufacturer / supplier of materials along with each batch of material(s) delivered to site.
21. The Contractor shall set up a field laboratory with necessary equipment for testing of all materials, finished products used in the construction as per requirements of conditions of contract and the relevant specifications. Test which cannot be carried out in the field laboratory have to be got done at the Contractor's cost at any recognized laboratory/testing establishments approved by the Engineer.
22. Any stack or batch of material(s) of which sample(s) does (do) not conform to the prescribed tests and quality shall be rejected by the Engineer and such materials shall be removed from site by the Contractor at his own cost. Such rejected materials shall not be made acceptable by any rectifications.
23. All plants and equipment used for preparing, testing and production of materials for incorporation into the permanent works, shall be in accordance with manufacturer's specifications and shall be got approved by the Engineer before use.
24. Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions and ESMF (Environmental and Social Management Framework) issues shall be detailed. Failure to execute the contract will lead to automatic cancellation of the bid.
25. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.
26. Quoted rate shall be inclusive of all charges including royalty, tools charges, transportation etc.
27. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.
28. Bidders will get necessary drawings with the Tender Form. All documents i.e. drawings Tender Form signed by the Bidder must be submitted in Sealed Tender addressed to Pradhan, Naita Malpaharpur Gram Panchayat, Vill & P.O. - Aymapaharpur, P.S. - Tarakeswar, District - Hooghly.



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Prodhan

Natia Malpaharpur G.P.

Pradhan

Naita Malpaharpur Gram Panchayat

Memo No. : 56/1(4)/NMGP/25-26

Date: 19.05.2025

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to the -

1. The BDO, Tarakeswar Block,
2. Aymapaharpur post office.
3. PBG Bank Aymapaharpur
- 4.. Gram Panchayat Notice Board

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Prodhan

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Pradhan

Naita Malpaharpur Gram Panchayat



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19/05/25

