

OFFICE OF THE
JALALPUR GRAM PANCHAYAT

KALIACHAK-I PANCHAYAT SAMITY
Kaliachak, Malda, West Bengal, 732206
ABRIDGED NOTICE INVITING e-TENDER
(TWO COVER SYSTEM)

e- N.I.T No. 05(e)/JGP/2025

Memo No: 74 / JGP / 2025

Dated: 30.01.2025

NOTICE INVITING e-TENDER

On behalf of **Jalalpur Gram Panchayat**, Tenders on a Percentage Rate Basis by a Two-Bid System are hereby invited by the undersigned for the work mentioned below through electronic tendering (e-Tendering) from the eligible contractors/supplier, having sufficient credentials and financial capability for execution.....

Annexure –A

SL No	NAME OF SCHEMES	FUND NAME	TENDERED AMOUNT	EARNEST MONEY [RS.]	TENDER PROCESSING FEE [RS.]	REQUIRED CREDENTIAL [RS.]	Time Allowed for completion
1	UPGRADATION OF POND THROUGH CONSTRUCTION OF BATHING GHAT AT BALARAMPARA UNDER JALALPUR GP	15th FC	₹ 1,50,000.00	₹ 3,000.00	₹ 250.00	60%	30 Days

Annexure-B

Terms & Conditions: -

1. The cost of the Tender Processing fee (non-refundable) has to be paid through Net Banking (any of the banks listed in the ICICI Bank payment gateway) or RTGS/NEFT (in case of offline payment through a bank account in any Bank) amounting to Rupees mentioned in Column (6). It is mentioned that offline payment of the Tender participation fee in the form of Demand Draft/ Bankers Cheque/ Deposit at Call etc. will not be acceptable for e-Tender as per Govt. Order, Govt. of West Bengal.

2. Bidders must submit photocopies of

Technical BID Documents:

A) COMMON DOCUMENTS FOR ALL TENDERERS FOR ELIGIBILITY

- Pan Card (Self or Company which is applicable)
- Certificate of enrolment (Form-II-A)
- Up-to-date Professional Tax (PTPC) Clearance receipts and Certificate
- Last 3 (Three) years' Income Tax Return with the current Assessment year or the immediate preceding Assessment year whichever is the latest.
- Valid GSTIN Registration Certificate under GST Act & Rule.
- Trade Registration Certificate/License from local bodies as the case may be
- Bidders must submit credentials of the same nature of work during the last three (3) Financial Years.

B) List of documents shall have to be submitted by a Partnership Firm in addition to S. No. 2 (A)

- The power of attorney for the firm for signing the tender by a partner.
- Partnership deed.

C) List of documents shall have to be submitted by a Registered Engineer's / Labour Co. Operative Society Ltd. In addition to SI.No. 2 (A)

- a. Valid N.O.C from concerned A.R.C.S
- b. Audit Report and Balance sheet of last three financial years i.e.
- c. Documents regarding signatory authority to signing the tender by a member

D) List of documents shall have to be submitted by a Company in addition to SI. No. 2 (A) & (B).

- a. By law of the company
- b. Audit Report and Balance sheet of last three financial years
- c. Documents regarding signatory authority to sign the tender on behalf of the Company.

** N.B-Above mentioned documents must be uploaded in the **BIDDER DOCUMENTS** folder

E) Upload RTGS/NEFT receipt for EMD and Tender Processing fee in the **FEE DETAILS** folder

F) Upload Form of Affidavit in the **AFFIDAVIT** folder

3. Financial BID Documents:

A) Please upload BOQ

4. In case of bid/tender emanating from cartelisation of bidders, the entire tender process will be cancelled.
5. Bidders must quote rates in absolute numerical values (both in figures and words) and percentages against the estimated cost.
6. The rate offered by a bidder in a particular Tender shall be treated as final and subsequent negotiation with that bidder for change in price shall not be allowed.
7. No special preferences in respect of Earnest Money, Security Deposit etc. will be given to any Cooperative Society/Government owned Company/Government Undertaking/Corporation/ Engineering Cooperative etc. In other words, all participating Bidders will be treated on an equal basis only and no favourable/special considerations will be accorded to any bidders.
8. The Earnest Money Deposit (EMD) has to be paid through Net Banking (any of the banks listed in the ICICI Bank payment gateway) or RTGS/NEFT (in case of offline payment through a bank account in any Bank) amounting to Rupees mentioned in Column (5). It is mentioned that offline payment of the Earnest Money Deposit (EMD) fee in the form of Demand Draft/ Bankers Cheque/ Deposit at Call etc. will not be acceptable for e-Tender as per Govt. Order, Govt. of West Bengal.
9. Successful Bidder (s) will be required to lodge a security deposit (10% of the total value of the work as quoted by him) as performance security in the form of Cash / Cheque / Bank Draft/Government Bond / Securities duly pledged in favours of the Pradhan, Jalalpur Gram Panchayat or the amount may be deducted from every running payment (not exceeding three including the Final bill) made and will be released 6 months in the case of Building, Culvert and Concrete Roads and 3 months in all other cases.
10. STDS/GST, ITDS and Labour Cess will be deducted as per existing rates fixed by the respective department of the government.
11. Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.
12. Site visits may be done by the bidders at their own cost.
13. Erroneous or incomplete Tender Form will be summarily rejected without assigning any reason whatsoever.
14. Bidder(s) may be asked to submit rate analysis for items where the quoted rates are either below or above 10% of the estimated cost. Such bids may also be considered null and void if there is a reason to believe that the Bidders have formed a cartel and rates have been manipulated, unbalanced or unreasonable.
15. Successful Bidder will have to execute a formal contract on a Non-Judicial Stamp paper within seven days from the receipt of the "Letter of Acceptance" with the Gram Panchayat wherein the description, specification, quantity, date of completion of work, other mandatory conditions issues shall be detailed. Failure to execute the contract will lead to the automatic cancellation of the bid.
16. The undersigned is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders, as the case may be without assigning any reason whatsoever.

17. Quoted rate shall be inclusive of all charges including royalty, GST, tools charges, transportation etc.
18. Any bid received from the bidder without authentication of correction made in rate quoted in word or figure shall lead to cancellation of the bid.

Information to bidders:

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT and other documents	30.01.2025 (Thursday)
2	Date of start of downloading the documents, etc.	30.01.2025 (Thursday at 15.00 hours)
3	Date of start of submission of Technical Bid and Financial Bid.	30.01.2025 (Thursday at 15.00 hours)
4	Date of closing of downloading the documents, etc.	11.02.2025 (Tuesday at 14.00 hours)
5	Date of Closing of Submission of Technical Bid and Financial Bid	11.02.2025 (Tuesday at 14.00 hours)
6	Last date and time for submission of original copy of All uploaded documents	12.02.2025 (Wednesday From 13:00 hrs to 15:00 hrs) at the office of the Pradhan, Jalalpur Gram Panchayat
6	Date of opening of Technical Bid	13.02.2025 (Thursday at 16:00 hrs) at the office of the Pradhan, Jalalpur Gram Panchayat.
7	Date of opening of Financial Bid	To be notified later

N.B. – If the office remains closed in any unavoidable circumstances on the above-mentioned days, then the next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of the tender procedure.

Qualification Criteria:

The Tender Inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum criteria regarding:-

- Financial Capacity
- Technical Capability comprising of personnel & equipment capability
- The eligibility of a bidder will be ascertained on the basis of the self-attested documents in support of the minimum criteria as mentioned a, b, c above and the declaration executed through a prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder/Tenderer will be out rightly rejected at any state without any prejudice with forfeiture of earnest money forthwith. Pradhan, Jalalpur Gram Panchayat reserves the right to reject or cancel any or all prequalification documents and tender documents without assigning any reason whatsoever. The intending bidders are requested to inspect the proposed work sites before quoting their rates.

N.B:-

- Any contractors willing to take part in the process of e-Tender will have to be enrolled and registered with the Government e-Procurement System.
- The intending Contractors may download the quotation documents by logging to the link www.wbtenders.gov.in or <http://etender.wbprd.nic.in>
- Instructions / Guidelines for Tenders for electronic submission of the tenders online have been incorporated in the Detail Notice / Bidding Document for assisting the contractors to participate in e-Tender. The contractors are to click on the link www.wbtenders.gov.in or <http://etender.wbprd.nic.in> for the e-Tender site as given on that web portal.

iv. The Notice of the Tender can also be seen by logging on to the websites www.malda.nic.in


Pradhan
Jalalpur Gram Panchayat
Kaliachak-I, Malda

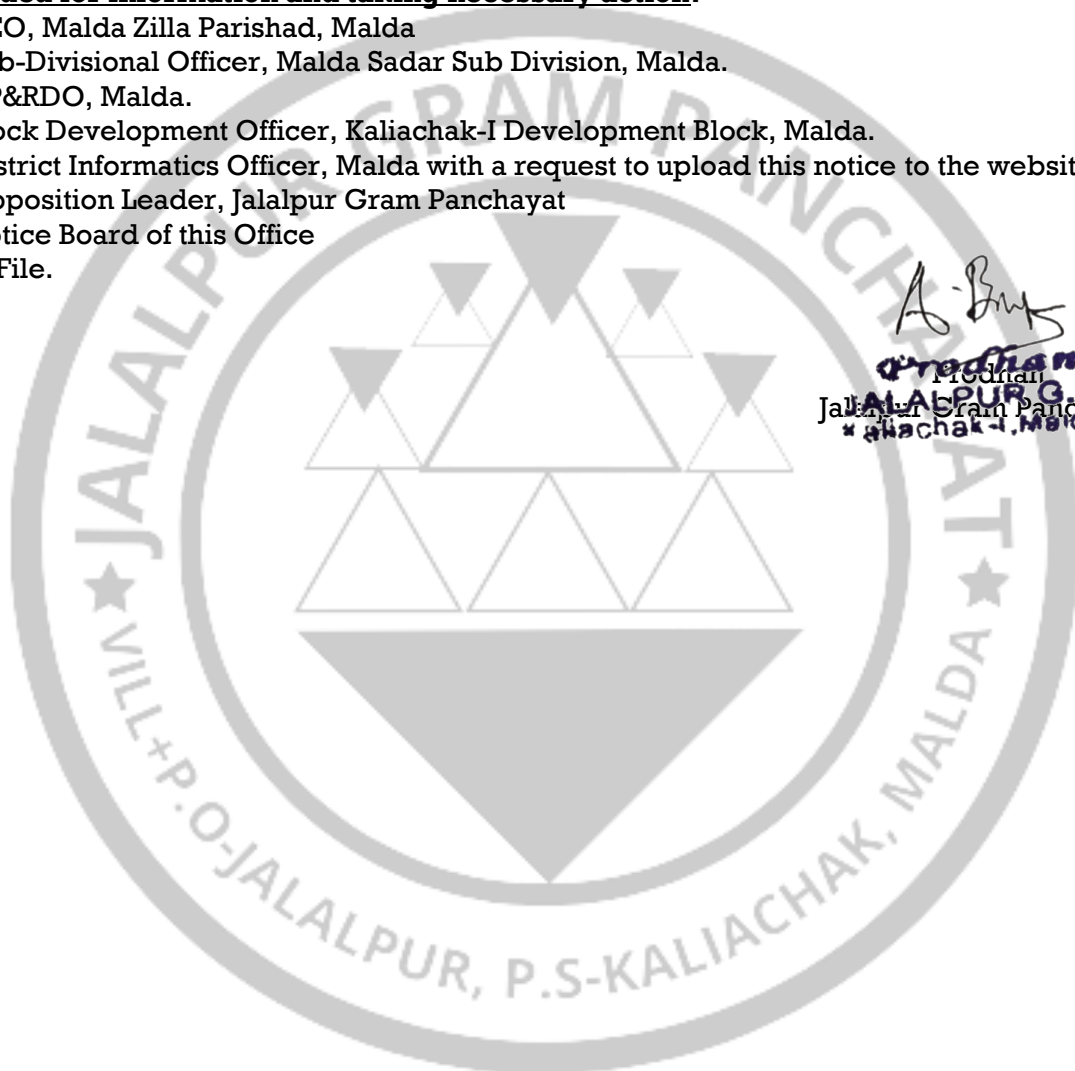
Memo No: 74(8) / JGP / 2025

Dated: 30.01.2025

Copy forwarded for information and taking necessary action:-

1. The AEO, Malda Zilla Parishad, Malda
2. The Sub-Divisional Officer, Malda Sadar Sub Division, Malda.
3. The DP&RDO, Malda.
4. The Block Development Officer, Kaliachak-I Development Block, Malda.
5. The District Informatics Officer, Malda with a request to upload this notice to the website.
6. The Opposition Leader, Jalalpur Gram Panchayat
7. The Notice Board of this Office
8. Office File.


Pradhan
Jalalpur Gram Panchayat
Kaliachak-I, Malda



FORM OF AFFIDAVIT

(SAMPLE FORMAT FOR AFFIDAVIT)

I, Sri....., S/o Sri....., aged Years,
Residing at....., Proprietor/Partner/Director of
....., do hereby solemnly affirm and declare in
connection with the work, viz..... listed at SL No..... and
Identification No..... with ref to NIT No....., as follows:

1. That I, the undersigned, do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the Department to verify this statement.
3. The undersigned understands and agrees that the Bid shall remain open for Acceptance 180 days from the date of opening of the financial bid and on Acceptance the Bid shall also remain in force till the completion of the Work. The undersigned shall claim no additional cost/charges for any price hike or increase in rate due to enhancement in the Schedule of Rates in force.
4. The undersigned agrees to invest 50% of the contract price of works in cash during the implementation of the works.
5. The undersigned agrees to authorize the authority to seek references from the Bankers of the undersigned.
6. If the contract is awarded to us, we will deploy at the site all necessary T&P and equipment as specified in the Bidding Document, if any or as required for the execution of work immediately on receipt of the work order. We would commence the work only on the deployment of machinery at the site to the full satisfaction of the Engineer-in-Charge. We would be duly bound to use that equipment at the site to achieve the best result as per the requirement of the contract. We would upkeep and maintain the equipment in running condition till the completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of the equipment will be shifted to another site without the written permission of the E.I.C. or Employer.
7. We would establish a site Laboratory, if required any, with minimum testing equipment/apparatus to conduct the various tests on soil, aggregates, cement, and concrete to maintain the quality at the site. We will keep the Laboratory set-up in good condition for the Project.
9. We would deploy at the site all necessary technical Personnel as listed in the Bidding Document for efficient contract management and supervision of works with a view to achieving the best quality of works at the site.
10. We would carry out all necessary tests of all major items at the frequency spelled out in the relevant IS Codes, Specification books etc. to achieve the best quality work at the site. We will be contract-bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report.
11. Any departure whatsoever in any form will be considered a breach of contract. In such a situation the Department at his liberty may withhold our payment till we certify the defects or fulfil our contractual obligation. In this connection, the Departmental decision will be final and binding.
12. The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.