



Annexure-3
NOTICE INVITING QUOTATION
Section-11.1

Salanpur Gram Panchayat
Salanpur, Paschim Bardhaman

Memo No. 501/57/25

Date: 17/12/25

NOTICE FOR INVITING QUOTATION FOR WORKS CONTRACT

Sealed Quotations are hereby invited from reliable and bonafide suppliers for supplying the materials as specified below for the Scheme namely Const. 3 Drain Renovation at 5th SFC Under 501/57/25 Programme.

1. The Quotation will be received in the office of the Gram Panchayat from Melekola 18/12/25 to 25/12/25 during office hours and will be opened on 25/12/25 at 2 pm in the GP Office.
2. The Quotation/Tender should be submitted in sealed cover.
3. The suppliers should quote the rates in figures as well as in words.
4. A sample of the material proposed to be supplied should be given with the tender paper (If unnecessary may be omitted)
5. The suppliers should submit Income Tax, Sales Tax and Professional Tax and Panchayat Tax or Municipal Tax (as may be applicable) clearance certificate.
6. The suppliers will have to deposit Earnest Money @ 2% of the quoted / tendered amount accompanied with the Quotation / Tender positively failing which the Quotation / Tender will be rejected.
7. Incomplete Quotation/ Tender will be summarily rejected.
8. Acceptance of lowest quotation/tender is not obligatory and the undersigned reserves the right to accept or reject any or all the Quotations/Tenders without assigning any reason whatsoever.
9. The undersigned also reserves the right to distribute the Supply Order among as many Suppliers as may be considered.

Sl No.	Name of the work	Site details	Source of Fund	Estimated Amount (In Rs.)	Earnest Money (In Rs.)	Required Credit	Work completion period
1.	Construction of remaining part of drain at Melekola Ashok Bauri house to Mayer Pukur	Melekola	5 th SFC	19387.00	0	0	30 Days

Quotation papers will have to be sent by Registered Post or Courier or may be dropped in the Quotation Box kept at the office of the undersigned by Hand (in sealed cover) and it should reach the office of the undersigned on (given below) day withinam/pm not later thanpm/am (within office hours). Delayed submission of tender documents shall lead to outright rejection. The undersigned will not be responsible for rejection of the tender due to the delay in the postal/courier transit or any other reason. The Sealed Tenders will be

opened on the same day i.e. on at 2..... p.m. in presence of the bidders, who may wish to remain present. Quotation Form along-with relevant documents has to be purchased from the Gram Panchayat office.

Information to bidders:

Last date of dropping of Sealed Quotation Form	On or before.. 25/2/23 (upto 1...PM)
Date of Opening of Quotation	25/2/23..... (at 2..... pm)

N.B. – If the office remains closed in any unavoidable circumstances on above-mentioned any days, then next working day will come into force & the scheduled time will remain unchanged. Original certificates or documents as specified in Annexure-B (No. 2&3) must be produced on demand at any stage of tender procedure.

Sapir Banerjee
Pradhan
Sahapalpur Gram Panchayat

Sahapalpur Gram Panchayat