

**OFFICE OF THE ICHAG GRAM PANCHAYAT**  
**VILL+P.O: ICHAG, DIST: PURULIA**  
**W.B.,PIN:723202**

**NITeNo.-WB.IGP.NITE-01/2025-26**

MemoNo:...52/ICH/2025

Date:...08/05/2025

The Pradhan Ichag Gram Panchayat under Jhalda-1 Development Block, Purulia invites percentage rate e-tender for the work detailed in the table below:

S L N O	Activity Code	Name of the work	Site details	Source of Fund	Estimated Amount(in Rs.)including GST 18%	Earhest Money on Tender amount(in Rs.)	Cost of Tender document(in Rs.)	Last Date of submission application for Tender Document	Required Credential	Work completion period.
1	97688339	Creation of a new source of drinking water solar system boaring drinking water at chatamghutu	Chatamghutu	15 <sup>TH</sup> SFC	299877	5998	1500			
2	90243467	Construction of toilets in public institutions at pilai	Pilai	15 <sup>TH</sup> FC	200000	4000	1000	30-03-2025	60%	
3	90126132	Operation & maintenance of community sanitary complex Bathing ghat At Goria Bandh	Ichag	SBM(G)	198890	3978	1000			
4	90126858	Operation & maintenence of Community sanitary Complex Bathing ghat Kashinath bandh Jamlahar	Jamlahar	15thCFC	149904		1000			
5	90123869	Drainage Construction sanjib mahato boundary to baid Gokulnagar	Gokulnagar	15thCFC	141649		1000			
6	67729776	Infrastructur and Training on Solid and Lequid water Management (Boundary Wall)	Kenduadih	15thCFC	268312		1000			
7	90321423	Use of LED buls/ LED tubelights for street lights at sarjumatu (Highmast)	Sarjumatu	15thCFC	119999	2400	500			
8	90325113	Construction of roads from Mahananda Mahato boundary to Dwijapada Mahato house	Ichag	15thCFC	200000		1000			
						4000				30(thirtydays)fromdateofreceiveofworkorder

9	90125305	Greywater management Drain at Pradip Mahato to Rajib Mahato Gokulnagar	Gokulnagar	15 <sup>th</sup> fc	154654	3093		
---	----------	--	------------	---------------------	--------	------	--	--

In the event of e-filing intending bidders may download the tender document from the website directly by the help of Digital Signature Certificate (DSC).

**Cost of Online processing charge(non-refundable) and Earnest Money to be deposited in favour of THE PRADHAN ICHAG GRAM PANCHAYAT as per particulars given below:**

Bank	Branch	IFSC Code	Account No.
STATE BANK OF INDIA	ICHAG	SBIN0009323	30563195030

- Necessary cost of online processing charge and EMD of tender should be must deposited through the above mentioned Account Number and copy of deposit slips should be documented through e-filing.**
- The intending bidder must read the terms and conditions of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself of the requirements for eligibility. He should only submit his bid if he agrees with all the terms and condition laid down in the NIT and considers himself eligible and he is in possession of all the documents required. All information posted on the website consisting of NIT and related documents, Form 2911(ii), BOQ, Corrigendum etc and Drawings if any, shall form part of the tender document.

### **3. ELIGIBILITYCRITERIAFORPARTICIPATIONINTENDER:**

- Benefited Contractors, Registered Engineers Cooperative Societies or similar societies registered with the State Government and contractors of Central Government/MES/Railways for execution of civil works are eligible to participate, depending on the criteria as detailed below. **Consortium and joint ventures are not allowed to take part in the Tender**
- The bidders must have satisfactory completion report as a Prime Agency during the last 3 years from the date of issue of this notice *at least one work of similar nature only* under the authority of State/Central Govt., State/Central Govt. Undertaking, Statutory Bodies constituted under the statute of the Central/State Govt. and having a magnitude of 60(Sixty)% of the amount put to Tender. The Credential Certificate and/or Payment Certificate/completion certificate should be submitted by the agency for authenticating his executed work. (Statutory Documents).
- Income Tax return for the **Current Financial Year**, P. Tax deposit challan for the current financial year, GST registration with up to date challan and PAN card have to be accompanied with the Technical Bid document. (Non statutory Documents)

#### **General process of submission**

Tenders are to be submitted online through the website stated above. All the document uploaded by the Tender Inviting Authority form an integral part of the contract. Tenders are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender Notice. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents, and upload the scanned documents in Portable Document Format(PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items / percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded should be virus scanned and digitally signed using the Digital Signature Certificate(DSC). Tenderers should specially take note of all the addendum/ corrigendum related to the tender and upload the latest documents as part of the tender.

#### **Technical Proposal**

The Technical Proposal should contain scanned copies and/or declarations in the following standardised formats in two covers

(folders).

**A. Technical Cover containing,**

i) **SignedcopyofNIT,SignedcopyofSOQ,ProofofEMD,ProofofTenderFees,AllotherdocumentsrelatedofNIT**

ii) **BOQ**

Scanned copy of challan is to be uploaded into be received folder.

*Note: Tenders will be summarily rejected if any item in the Statutory Cover is missing.*

**B. My Document**

i) **Certificates**

1. Professional Tax (PT) submission Challan and PAN Card details. Application for such addressed to the competent authority may also be considered.

2. Income Tax return for the Assessment Year 2024-25.

ii) **Company Details**

1. Registered Deed for Partnership Firm from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However, in cases where the applicant is yet to receive registration certificate from To di Mansion, the applicant is to submit an affidavit in Non Judicial Stamp Paper along with the application pledging that "the registration certificate of the Partnership Firm would be submitted to the Tender Inviting Authority before making a agreement with the Tender Accepting Authority in case he is found lowest." In case of inordinate delay in submitting the document, his bid is liable to be rejected and his EMD deposited will stand forfeited to Government. Any change in the constituents of the Partnership Firm should also be registered from the Office at Todi Mansion, Kolkata, prior to the date of application of tender otherwise his application will be rejected.

*Note: An affidavit regarding authorized user of DSC for Partnership Firm and a declaration regarding such authorization for Limited Companies is to be submitted.*

2. Trade License for Proprietorship Firms from competent authority.

3. Memorandum of Articles for Limited Companies.

4. Society Registration and Bye Laws for Cooperative Societies.

iii) **Others:** Any other documents found necessary.

*Note: Failure of submission of any one of the above mentioned documents will render the tender liable to summary rejection.*

**Financial Proposal:**

The financial proposal should contain the following document in one Folder.

i) **Bill of Quantities(BOQ):**

The contractor have to quote the rate (percentage above or below) online through computer in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor).

**6. SUBMISSION OF EARNEST MONEY DEPOSIT & COST OF TENDER PAPER:**

**Cost of Online processing charge (non-refundable) and Earnest Money to be deposited in favour of THE PRADHAN  
ICHAG GRAM PANCHAYAT as per particulars given below:**

Bank	Branch	IFSC Code	Account No.
STATE BANK OF INDIA	ICHAG	SBIN0009323	30563195030

**Penalty for suppression / distortion off acts:**

If the lowest renderer fails to produce the original hard copies of the documents (especially Completion Certificates and audited Balance Sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Tender Committee upon suggesting suitable punitive measures will bring the matter to the notice of the AKOPSS of Pradhan, Ichag G.P. and the tenderer may be Black Listed and/or suspended from participating in the tenders on the Tender platform of Ichag GP as per approval of the AKOPSS of, Pradhan, Ichag G.P. for a maximum period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited. The concerned Officer will issue the necessary orders under intimation to the other Departments and also e-Tendering Cell. Copy of such Orders should also invariably be communicated to the Nodal Officer, e-Governance of this Department with a request to upload the same in the Departmental website.

**Statutory Deduction:**

Income Tax @ 1 / 2 % (as applicable), Labour Welfare Cess @ 1% shall be deducted from the gross amount of bill and **GST will be applicable as per provisions laid down accordingly.** (Rate may be changed as per direction of competent authority)

In addition to above, before payment the following documents are required to be produced.

ii) Xerox copy of D.C.R (with R.A. Bill/Final Bill) as a documentary evidence for payment of Royalty and Cess on Minor Minerals or original challan(s) / Carrying Order(s) mentioning name of Agency, NIT No. and date of receiving from Govt. Approved Lessee / Permit holder. If the contractor fails to provide any of the above documents, royalty will be deducted at source.

**Site inspection before submission of tender**

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the undersigned, concerned with the work between 10.30 hours to 17.00 hours on any working day prior to date of submission of tenders.

**Conditional and incomplete tender**

Conditional and incomplete tenders are liable to rejection.

**8. OPENING AND EVALUATION OF TENDER:**

**Opening of Technical Proposal**

- Technical proposals will be opened by the Tender Inviting Authority or his authorized representative electronically from the website stated above, using their Digital Signature Certificate.
- Technical proposals for those tenders whose copies of application for exemption of EMD have been submitted will

Be opened on the basis of information so uploaded.

iii. Intending tenderers may remain present if they so desire.

iv. Cover(Folder)forStatutoryDocuments(videClause5.2.A)willbeopenedfirstandifoundinorder,Cover(Folder)for Non statutory Documents (vide Clause 5.2.B) will be opened. If there is any deficiency in either the Statutory and non statutory Documents, the tender will be rejected.

#### **Uploading of summary list of technically qualified tenderers(1stround)**

i. PursuanttoscrutinyanddecisionofthePradhan, Ichag G.P. thesummarylistofeligibletenderersforaparticular serial of work whose Financial Proposals will be considered will be uploaded in the web portals.

ii. While evaluation, the Pradhan, Ichag G.P. may summon the tenderers and seek clarification, information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.

After uploading of the summary list of technically qualified tenderers in the 1<sup>st</sup>round, if any bidder or tenderer is not satisfied with that evaluation made in respect of the statutory/non statutory documents submitted, the concerned bidder or tenderer may make appeal within stipulated time to the Executive Officer, Jhalda-I Panchayat Samity with a request to reconsider the decision and if the Executive Officer is satisfied by re verifying the submitted documents with the original hard copies, the Pradhan, Ichag G.P. will make final publication of the summary list of technically qualified tenderers ( 3rd round) with or without any alteration made to the list published in the 1<sup>st</sup> round.

#### **Opening and evaluation of Financial Proposal**

i. Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed date.

ii. The encrypted copies will be decrypted and the rates will be read out to the contractors if any remaining present at that time.

***This serial no.8.4.iii will only be applicable for PUPSchemes.***

iv. After opening of the financial proposal the preliminary summary result containing inter alia, name of contractors and the rates quoted by them will be uploaded.

v. If the Tender Accepting Authority is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he may after having the comparative statement test checked instruct the Tender Inviting Authority to upload the final summary result containing the name of contractors and the rates quoted by them against each work after acceptance of the rate.

vi. However, if there is any scope for lowering down of rates in the opinion of the Pradhan, Ichag G.P. all the tenderers will be notified through the website to attend sealed bids to be followed by open bids to be held at the office of the Tender Accepting Authority in his presence at prescribed date and time, which will be done offline, i.e. as manually, as per present procedure.

vii. After holding such bids, final result after acceptance of the rate by the Tender Accepting Authority would have to be uploaded in the web portal.

viii. The Tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

#### **Procedures to be followed when one/two technically qualified tenderers participated in any tender**

***a. Financial bid of technically qualified single/two tenderers may not be opened immediately.***

***b. 3rd call may be invited immediately after technical evaluation and uploading the list of the technically qualified bidder(s) of the 1st call, after reviewing the credential criteria and relaxing such criteria if required, to the extent deemed necessary by the Tender Inviting Authority and also advertisement in the widely circulated newspapers.***

c. In case of recall the bidders of the 1<sup>st</sup> call need to participate afresh. Under no circumstances rates offered in the previous calls will be considered or accepted.

#### **9. BID VALIDITY:**

The Bid will be valid for 180 days from the date of opening of the financial bid.

#### **10. ACCEPTANCE OF TENDER:**

Lowest valid rate should normally be accepted. However, Jhalda 1 Panchayat Samity does not bind itself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer.

#### **11. Execution of Formal agreement after acceptance of tender**

The tenderers, whose tender is approved for acceptance, shall within 7 days of the receipt of Letter of Acceptance (LOA) to him, will have to execute 'Formal Agreement' with the Tender Accepting Authority

#### **12. RETURN OF EARNEST MONEY OF THE UNSUCCESSFUL TENDERER(S):**

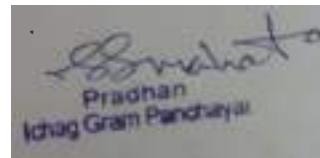
As only original copy of Draft/EMD is required to be collected from L1 bidder after opening of Financial Bid, no need to release Draft/Pay Order of EMD lying at the disposal of other bidders.

**13. TERMS OF PAYMENT:** It will be the discretion of the Pradhan, Ichag regarding deciding the frequency and other terms of making payment. However the Pradhan may make payment in the following way. He may take any other recourse if he feels necessary. (Payment will be made as per availability of fund)

- i. Tendered Amount upto 06(six) Lac - One Bill (1<sup>st</sup> & Final Bill).
- ii. Tendered Amount exceeding 6 Lac and upto 15 Lac - Two Bill (3<sup>rd</sup> & Final Bill).
- iii. Tendered Amount exceeding 15 Lac and upto 40 Lac - Three Bill (3<sup>rd</sup> & Final Bill).
- iv. Tendered Amount exceeding 40 Lac and above - Four Bill (4<sup>th</sup> & Final Bill).

#### **14. SCHEDULE OF DATES FOR TENDERING:**

SL. No.	ACTIVITY	DATE & TIME
1.	Publishing Date	13/03/2025 AT 05:00 PM
2.	Document Download start date	13/05/2025 after 05:00 PM
3.	Document Download end date	21/05/2025 upto 11:00AM
4.	Bid submission start date	15/05/2025 on & after 11:00AM
5.	Bid Submission end Date	21/05/2025 upto 11:00AM
6.	Technical Bid opening date	23/05/2025 at 12:00 NOON
7.	Financial Bid opening date	After the Technical Evaluation



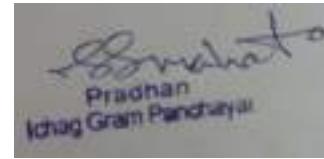
Pradhan  
Ichag Gram Panchayat

MemoNo:52/ICH/2025

Date:....08/05/2025

Copy forwarded for information to:

1. The Sub Divisional Officer, Jhalda.
2. The Block Development Officer, Jhalda-IDev. Block
3. The Pradhan Iloo Jargo GP under Jhalda-I Block
4. Local daily news paper , Durantabarta.

A handwritten signature in blue ink, appearing to read "Bhawna", "Pradhan", and "Ichag Gram Panchayat".

Pradhan  
Ichag Gram Panchayat